



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Council

Date: **Wednesday 19 September 2018**

Time: **6.00 pm**

Place: **Council Chamber**

For any further information please contact:

Alec Dubberley

Service Manager, Democratic Services

0115 901 3906

Council

Membership

Mayor

Councillor Barbara Miller

Deputy Mayor

Councillor Pauline Allan

Councillor Michael Adams
Councillor Bruce Andrews
Councillor Emily Bailey Jay
Councillor Peter Barnes
Councillor Sandra Barnes
Councillor Chris Barnfather
Councillor Denis Beeston MBE
Councillor Alan Bexon
Councillor Tammy Bisset
Councillor Nicki Brooks
Councillor Bob Collis
Councillor John Clarke
Councillor Jim Creamer
Councillor Kevin Doyle
Councillor Boyd Elliott
Councillor David Ellis
Councillor Roxanne Ellis
Councillor Andrew Ellwood
Councillor Paul Feeney
Councillor Kathryn Fox

Councillor Gary Gregory
Councillor Helen Greensmith
Councillor Sarah Hewson
Councillor Jenny Hollingsworth
Councillor Meredith Lawrence
Councillor Viv McCrossen
Councillor Marje Paling
Councillor John Parr
Councillor Michael Payne
Councillor Carol Pepper
Councillor Stephen Poole
Councillor Colin Powell
Councillor Alex Scroggie
Councillor Paul Stirland
Councillor John Truscott
Councillor Jane Walker
Councillor Muriel Weisz
Councillor Henry Wheeler
Councillor Paul Wilkinson

SUMMONS

A meeting of the Borough Council will be held in the Council Chamber, Civic Centre, Arnot Hill Park on Wednesday 19 September 2018 at 6.00 pm to transact the business as set out below.



Mike Hill
Acting Chief Executive

AGENDA

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| 1 | Opening Prayers. | |
| 2 | Apologies for Absence. | |
| 3 | Mayor's Announcements. | |
| 4 | To approve, as a correct record, the minutes of the meetings held on 18 July and 8 August 2018. | 9 - 20 |
| 5 | Declaration of Interests. | |
| 6 | To answer questions asked by the public under Standing Order 8. | |
| 7 | To deal with any petitions received under Standing Order 8a. | |
| 8 | To answer questions asked by Members of the Council under Standing Order 9. | |
| 9 | Council Tax Reduction Scheme

Report of the Assistant Director, Finance. | 21 - 28 |
| 10 | Overview and Scrutiny Committee Annual Report

Report of the Democratic Services Officer. | 29 - 35 |
| 11 | Referral from Cabinet: Quarterly Budget Monitoring, Performance Digest & Virement Report | 37 - 74 |

Report of the Senior Leadership Team.

Following the Cabinet meeting held on 2 August 2018 Council is recommended:

1) To approve the changes to the capital programme included in paragraph 2.2.3 of the report the following amendment to the capital programme:

- The removal of the Calverton Soft Play scheme (£140,000).

12 To receive questions and comments from Members concerning any matter dealt with by the Executive or by a Committee or Sub-Committee (Standing Order 11.1).

a	Minutes of meeting Tuesday 3 July 2018 of Environment and Licensing Committee	75 - 78
b	Minutes of meeting Tuesday 10 July 2018 of Cabinet	79 - 80
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e	Minutes of meeting Tuesday 24 July 2018 of Audit Committee	105 - 108
f	Minutes of meeting Thursday 2 August 2018 of Cabinet	109 - 112
g	Minutes of meeting Tuesday 7 August 2018 of Environment and Licensing Committee	113 - 116
h	Minutes of meeting Wednesday 8 August 2018 of Planning Committee	117 - 133
i	Minutes of meeting Tuesday 28 August 2018 of Joint Consultative and Safety Committee	135 - 136
j	Decisions made under delegated authority.	137 - 138

13 To consider comments, of which due notice has been given, under Standing Order 11.03(a).

14 To consider motions under Standing Order 12.

Motion One

This Council expresses alarm at the rise in antisemitism in recent years across the UK including:

1. Physical and verbal abuse directed at Jewish children and adults.
2. Damage and wanton vandalism driven by race hate against Jewish schools, homes, community centres and places of worship.

This council therefore:

- 1) Condemns all forms of antisemitism whether on the right or the left of the political spectrum.
- 2) Calls on political parties to expel any member engaging in antisemitism and to submit to the relevant authorities evidence of criminal offences involving antisemitism.
- 3) Pledges to combat this pernicious form of racism wherever it manifests itself no matter where, how or when.
- 4) Also reaffirms its condemnation of all forms of racism and discrimination based on religious belief, disability, race, ethnic origin, gender or sexual orientation.
- 5) Welcomes the UK Government's adoption in CM 9386 dated December 2016 of the International Holocaust Remembrance Alliance (IHRA) working definition of antisemitism, namely:

"Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities".

- 6) Affirms its commitment to act in accordance with its legal obligations under Article 10 (Freedom of expression), Article 14 (Prohibition of discrimination) and Article 17 (Prohibition of abuse of rights) of the European Convention for the Protection of Human Rights and Fundamental Freedoms.

Proposer: Councillor Adams
Secunder: Councillor Doyle

Motion Two

This Council:

- i) Thanks the hard work and campaigning by parents, councils, teachers and trade unions against the Government's proposed National Funding Formula a pause is now in place and a review of the policy is being conducted.
- ii) Nonetheless, the Government's latest proposals mean 45 out of 50 of our schools in Gedling Borough still face severe cuts, whilst Nottinghamshire County as a whole still faces a £16.4 million cut in its school funding by 2020. This would have a detrimental impact on our children's education and futures.
- iii) The total real terms reduction in funding for all our schools in Gedling Borough between 2015-2020 is £2,543,274.

This Council:

- i) Is deeply concerned by the current crisis in school places provision, which has recently been highlighted again by the Local Government Association.

This Council resolves to:

- i) Continue opposing cuts to our schools in Gedling Borough.
- ii) Support the Local Government Association's demands for the Government to:
 - give councils the power to open new maintained schools where that is the local preference;
 - hand back the responsibility for making decisions about opening new schools;
 - give councils the same powers to direct free schools and academies to expand that they currently hold for maintained schools.
- iii) Write to the Secretary of State for Education setting our opposition to cuts to our schools in Gedling Borough that will damage the futures of our young people.
- iv) Invite Nottinghamshire County Council to join us in our campaign against these cuts.
- v) Seek a meeting with Secretary of State for Education to demand urgent action by the Government and Nottinghamshire County Council to work with us and local school leaders to produce a solution to the current crisis in school places provision locally.

Proposed: Cllr. Viv McCrossen

Seconded: Cllr. Jenny Hollingsworth

MINUTES COUNCIL

Wednesday 18 July 2018

Councillor Barbara Miller (Mayor)

Present:

Councillor Pauline Allan	Councillor Paul Feeney
Councillor Michael Adams	Councillor Kathryn Fox
Councillor Bruce Andrews	Councillor Gary Gregory
Councillor Emily Bailey Jay	Councillor Helen Greensmith
Councillor Peter Barnes	Councillor Sarah Hewson
Councillor Sandra Barnes	Councillor Jenny Hollingsworth
Councillor Chris Barnfather	Councillor Viv McCrossen
Councillor Alan Bexon	Councillor Marje Paling
Councillor Tammy Bisset	Councillor John Parr
Councillor Nicki Brooks	Councillor Michael Payne
Councillor Bob Collis	Councillor Carol Pepper
Councillor John Clarke	Councillor Stephen Poole
Councillor Jim Creamer	Councillor Alex Scroggie
Councillor Boyd Elliott	Councillor Paul Stirland
Councillor David Ellis	Councillor Jane Walker
Councillor Roxanne Ellis	Councillor Henry Wheeler
Councillor Andrew Ellwood	Councillor Paul Wilkinson

Absent: Councillor Denis Beeston MBE, Councillor Kevin Doyle, Councillor Meredith Lawrence, Councillor Colin Powell, Councillor John Truscott and Councillor Muriel Weisz

15 OPENING PRAYERS.

The Mayor's Chaplain Reverend Ogle delivered opening prayers.

16 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Beeston, Doyle, Lawrence, Powell, Truscott and Weisz.

17 MAYOR'S ANNOUNCEMENTS.

The Mayor informed Members that she had undertaken a number of engagements visiting schools, colleges and village galas. She had been met with respect at all these events, has received some beautiful flowers and enjoying being the Mayor of Gedling.

18 DECLARATION OF INTERESTS.

The Mayor declared a non-pecuniary interest on behalf of all members relating to Item 9 as a number of sites specified in the Local Planning Document are owned by Gedling Borough Council.

Councillors Allan, Paling and Pepper declared non-pecuniary interests in item 9 as Trustees of the Constable's Field Foundation.

Mike Hill declared an interest in Item 10 and would leave the Chamber when this was discussed.

19 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 25 APRIL AND 23 MAY 2018.

RESOLVED:

That the minutes of the above meetings, having been circulated, be approved as a correct record.

20 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER STANDING ORDER 8.

None received.

21 TO DEAL WITH ANY PETITIONS RECEIVED UNDER STANDING ORDER 8A.

None received.

22 TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER STANDING ORDER 9.

None received.

23 REFERRAL FROM CABINET: ADOPTION OF LOCAL PLANNING DOCUMENT

Councillor Hollingsworth introduced the Local Planning Document which had been referred from Cabinet to Council. This document outlines the development management policies for site allocation to guide development in the Borough up to 2028. She thanked officers for their patience and support during the preparation of the document, and also everyone who had helped shape the plan through the examination process.

RESOLVED to:

- 1) Adopt the Gedling Borough Local Planning Document including the Policies Map as attached at Appendix C and Appendix D to the Cabinet report;
- 2) Delegate authority to the Service Manager for Planning Policy, in consultation with the Chairman of Planning Committee, to make any minor changes (e.g. typing errors, formatting and images) necessary prior to publication of the Local Planning document and Policies Map (such changes will not alter the material content of Appendix C and D); and
- 3) Authorise the Service Manager for Planning Policy to publish the adopted documents and an adoption statement in accordance with Regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

24 TRANSITIONAL ARRANGEMENTS RELATING TO THE POST OF CHIEF EXECUTIVE

Mike Hill left the meeting.

Consideration was given to a report of the Director of Organisational Development seeking approval for transitional arrangements following the departure of the Chief Executive.

RESOLVED that:

For the transitional period:

- 1) Mike Hill, will take on the role of acting Chief Executive, be designated as Head of Paid Service; appointed as Returning Officer for local elections (Borough and Parish) and Parish Polls and Electoral Registration Officer; and appointed as Proper Officer for all those functions where the Chief Executive is designated as the Proper Officer;
- 2) Mike Hill be paid an honorarium to take his salary to the bottom of the current Chief Executive salary scale for the transitional period to reflect the additional responsibilities in carrying out those functions usually discharged by the Chief Executive and Head of Paid Service;
- 3) Council notes that steps are being taken to appoint a permanent replacement to the post of Chief Executive through the Appointments and Conditions of Service Committee.

Mike Hill re-joined the meeting.

25 REFERRAL FROM CABINET: PET CREMATION SERVICE

Consideration was given to a report of the Service Manager – Parks and Street Care, seeking approval for an increase in the Capital budget to establish a pet cremation service which had been referred to Council by Cabinet

RESOLVED:

- 1) An increase to the capital budget of £23,600

26 REFERRAL FROM CABINET: COUNCIL PLAN AND BUDGET OUTTURN AND BUDGET CARRY FORWARDS 2018/19

Consideration was given to a report of the Senior Leadership Team, which had been referred to Council by Cabinet.

RESOLVED to AGREE:

- 1) The capital carry forwards of £263,300 included in Appendix 6 to the Cabinet report for non-committed schemes in excess of £50,000;
- 2) The overall method of financing of the 2017/18 capital expenditure as set out in paragraph 2.6.5 of the report; and
- 3) The capital determinations regarding financing and debt provisions as set out in paragraph 2.6.7 of the report.

27 REFERRAL FROM CABINET: ANNUAL TREASURY ACTIVITY REPORT 2017/18

Consideration was given to a report of the Deputy Chief Executive and Director of Finance which was referred by Cabinet to Council

RESOLVED to:

- 1) Approve the Annual Treasury Activity Report as required by the Regulations.

28 REFERRAL FROM AUDIT COMMITTEE: KPMG 2017-2018 EXTERNAL AUDIT PLAN

Consideration was given to a report of the Deputy Chief Executive and Director of Finance which was referred by Audit Committee to Council for noting.

RESOLVED to:

Note the report.

29 TO RECEIVE QUESTIONS AND COMMENTS FROM MEMBERS

CONCERNING ANY MATTER DEALT WITH BY THE EXECUTIVE OR BY A COMMITTEE OR SUB-COMMITTEE (STANDING ORDER 11.1).

In accordance with Standing Order 11.1, a number of comments were made and responded to by the appropriate Cabinet Member or Committee Chair.

30 TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER STANDING ORDER 11.03(A).

None received.

31 TO CONSIDER MOTIONS UNDER STANDING ORDER 12.

Motion 1

Upon a notice of motion received in the name of Councillor Wheeler, a proposition was moved by Councillor Wheeler and seconded by Councillor Gregory in the following terms:

Background/context

There are currently 1.5 million 16 and 17 year olds who are denied the right to vote.

We believe that lowering the voting age to 16, combined with strong citizenship education, would empower young people to better engage in society and influence decisions that will define their future.

16 and 17 year olds who can consent to medical treatment, work full-time, pay taxes, get married or enter a civil partnership, and join the armed forces should have the right to vote.

We recognise that the Gedling Youth Council supports the Votes at 16 Campaign by the British Youth Council and the UK Youth Parliament to lower the voting age to 16.

We note that:

1. Responsibility for the administration of elections in Northern Ireland lies with the United Kingdom Government; and that
2. Responsibility for the administration of elections in Scotland and Wales is now devolved - in Scotland the voting age for Scottish Parliament and local elections has been lowered to 16. In Wales it is expected that the voting age will be lowered to 16 for the next Welsh Assembly and local elections.

We now believe that it is time for the extension of the voting franchise to 16 and 17 year olds for all parliamentary elections and referenda in the

United Kingdom and local elections in England and Northern Ireland as a natural and just equalisation of voting rights to match personal responsibilities.

Motion

Gedling Borough Council therefore resolves to:

- Ask the Chief Executive and the Leader of the Council to write to
 - a. The Prime Minister and the Minister for the Cabinet Office, stating the Council's support for the Votes at 16 Campaign, and asking them to support legislation for lowering the voting age to 16 and 17 year olds for all parliamentary elections and referenda in the United Kingdom and local elections in England and Northern Ireland.
 - b. The Members of Parliament for Gedling and Sherwood stating the Council's support for the Votes at 16 Campaign, and
 - c. the Gedling Youth Council, the British Youth Council, and the UK Youth Parliament, stating the Council's support for the Votes at 16 Campaign.

In accordance with Standing Order 17.03, the proposition was put to a named vote as follows:

For the Motion:

Councillors Allan, Bailey Jay, P Barnes, S Barnes, Brooks, Clarke, Collis, Creamer, D Ellis, R Ellis, Ellwood, Feeney, Fox, Gregory, Hollingsworth, McCrossen, Miller, Paling, Payne, Scroggie, Wheeler and Wilkinson.

Against the motion:

Councillors Adams, Andrews, Barnfather, Bexon, Bisset, Elliott, Greensmith, Hewson, Parr, Pepper, Poole, Stirland and Walker.

The Mayor declared the motion carried and it was

RESOLVED to

- Ask the Chief Executive and the Leader of the Council to write to:

- a. The Prime Minister and the Minister for the Cabinet Office, stating the Council's support for the Votes at 16 Campaign, and asking them to support legislation for lowering the voting age to 16 and 17 year olds for all parliamentary elections and referenda in the United Kingdom and local elections in England and Northern Ireland.
- b. The Members of Parliament for Gedling and Sherwood stating the Council's support for the Votes at 16 Campaign, and
- c. the Gedling Youth Council, the British Youth Council, and the UK Youth Parliament, stating the Council's support for the Votes at 16 Campaign.

Motion 2

Upon a notice of motion received in the name of Councillor Payne, a proposition was moved by Councillor Payne and seconded by Councillor Clarke in the following terms:

Gedling Borough Council resolves to:

- Oppose the Leader of Nottinghamshire County Council's plan to abolish Gedling Borough Council in order to replace it with a single unitary council for Nottinghamshire.
- Condemn the Conservative Leader of Nottinghamshire County Council for failing to consult the residents and businesses of Gedling and Nottinghamshire on their views about the future shape of local government in our area. This shows contempt for the residents and businesses we serve.
- Call on the Leader of Nottinghamshire County Council to re-engage with leaders of all councils in Nottingham and Nottinghamshire, working constructively, transparently and in a manner of mutual respect through the Economic Prosperity Committee - so that we can work collectively on the issues facing the residents and businesses we serve.
- Call on the Leader of Nottinghamshire County Council to spend her time strongly lobbying the Conservative Government for sustainable and fair funding for Gedling and Nottinghamshire rather than wasting time on attempting to unilaterally redraw the boundaries of local government in Nottinghamshire.
- Agree to write to the Secretary of State for Local Government stating our opposition to the Leader of Nottinghamshire County Council's plan to abolish all districts and boroughs in

Nottinghamshire and replace them with a single unitary council and to highlight the complete lack of any credible business case for such a move.

In accordance with Standing Order 17.03, the proposition was put to a named vote as follows:

For the Motion:

Councillors Allan, Bailey Jay, P Barnes, S Barnes, Brooks, Clarke, Collis, Creamer, D Ellis, R Ellis, Ellwood, Feeney, Fox, Gregory, Hollingsworth, McCrossen, Miller, Paling, Payne, Scroggie, Wheeler and Wilkinson

Against the motion:

Councillors Adams, Andrews, Barnfather, Bexon, Bisset, Elliott, Greensmith, Parr, Pepper, Poole, Stirland and Walker

Abstentions:

Councillor Hewson

The Mayor declared the motion carried and it was

RESOLVED to:

- 1) Oppose the Leader of Nottinghamshire County Council's plan to abolish Gedling Borough Council in order to replace it with a single unitary council for Nottinghamshire.
- 2) Condemn the Conservative Leader of Nottinghamshire County Council for failing to consult the residents and businesses of Gedling and Nottinghamshire on their views about the future shape of local government in our area. This shows contempt for the residents and businesses we serve.
- 3) Call on the Leader of Nottinghamshire County Council to re-engage with leaders of all councils in Nottingham and Nottinghamshire, working constructively, transparently and in a manner of mutual respect through the Economic Prosperity Committee - so that we can work collectively on the issues facing the residents and businesses we serve.
- 4) Call on the Leader of Nottinghamshire County Council to spend her time strongly lobbying the Conservative Government for sustainable and fair funding for Gedling and Nottinghamshire rather than wasting time on attempting to unilaterally redraw the boundaries of local government in Nottinghamshire.

- 5) Agree to write to the Secretary of State for Local Government stating our opposition to the Leader of Nottinghamshire County Council's plan to abolish all districts and boroughs in Nottinghamshire and replace them with a single unitary council and to highlight the complete lack of any credible business case for such a move.

The meeting finished at 9.25 pm

Signed by Chair:
Date:

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MINUTES COUNCIL

Wednesday 8 August 2018

Councillor Barbara Miller (Mayor)

Present: Councillor Pauline Allan Councillor Jenny Hollingsworth
Councillor Michael Adams Councillor Meredith Lawrence
Councillor Bruce Andrews Councillor Marje Paling
Councillor Chris Barnfather Councillor John Parr
Councillor Alan Bexon Councillor Michael Payne
Councillor Tammy Bisset Councillor Stephen Poole
Councillor Bob Collis Councillor John Truscott
Councillor John Clarke Councillor Jane Walker
Councillor Jim Creamer Councillor Muriel Weisz
Councillor Kevin Doyle Councillor Henry Wheeler
Councillor David Ellis Councillor Paul Wilkinson
Councillor Roxanne Ellis

Absent: Councillor Emily Bailey Jay, Councillor Peter Barnes,
Councillor Sandra Barnes, Councillor Denis Beeston
MBE, Councillor Nicki Brooks, Councillor Boyd Elliott,
Councillor Andrew Ellwood, Councillor Paul Feeney,
Councillor Kathryn Fox, Councillor Gary Gregory,
Councillor Helen Greensmith, Councillor Sarah
Hewson, Councillor Viv McCrossen, Councillor Carol
Pepper, Councillor Colin Powell, Councillor Alex
Scroggie and Councillor Paul Stirland

1 APOLOGIES FOR ABSENCE.

Apologies for absence had been received from Councillors Peter Barnes, Sandra Barnes, Beeston, Brooks, Elliott, Feeney, Gregory, Greensmith, Pepper, Powell, Scroggie and Stirland.

2 DECLARATION OF INTERESTS.

None.

3 APPOINTMENT OF CHIEF EXECUTIVE

Consideration was given to a report of the Director of Organisational Development and Democratic Services seeking approval for the appointment of a new the Chief Executive following a recruitment and selection process.

RESOLVED to:

- 1) Appoint Karen Bradford as Chief Executive and formally designated her as Head of Paid Service, Returning Officer and Electoral Registration Officer;
- 2) Approve the additional annual ongoing budget requirement of £12,500 for the application of the new salary scale at the top of the grade;
- 3) Make the appointment subject to the usual 6 month probationary period; and
- 4) Authorise the Service Manager Organisational Development, in consultation with the Leader of the Council, to agree a start date.

The meeting finished at 6.06 pm

Signed by Chair:
Date:



Report to Council

Subject: Council Tax Reduction Scheme

Date: 19th September 2018

Author: Assistant Director - Finance

1. Purpose of the Report

- 1.1 This report seeks approval that, for the financial year 2019/20, the Council continues to apply its current Council Tax Reduction Scheme (CTRS) without revision.

2. Background

2.1 Members will recall that from 1st April 2013, the Council Tax Benefit Scheme was replaced by a localised support scheme for Council Tax known as the Council Tax Reduction Scheme (CTRS). All billing authorities (district and unitary authorities) were required to devise their own scheme and on 19th December 2012, following a full consultation exercise, the Council adopted a Council Tax Reduction Scheme very similar to the previous national Council Tax Benefits scheme but with the following main differences for working age residents:

- a) No entitlement to CTRS for claimants whose savings were greater than £6,000.
- b) Removal of the Second Adult Rebate.
- c) A flat rate non-dependant deduction of £7.50 for each adult member of the household.
- d) Automatic backdating of CTRS for a maximum of 3 months.
- e) Entitlement to the extended payments "back to work" incentive for the long term unemployed, increased from four weeks to twelve weeks.

2.2 On 22nd January 2014 Council resolved to adopt a CTRS that included provision to allow for the annual uprating of allowances and premiums without this being classed as a material change to the scheme.

2.3 On 16th November 2016 Council resolved to continue with its CTRS without revision.

2.4 On 15th November 2017 Council resolved to continue with its CTRS without revision and this is the scheme currently in use by the Council.

2.5 Paragraph 5 of Schedule 1A to the Local Government Finance Act 1992 requires the Council to consider whether its CTRS is to be revised or replaced for each financial year. Where the scheme is to be revised or replaced the Council has to have made a decision no later than 31st January in the financial year preceding that for which the revision or replacement scheme is to have effect. The Council Tax Reduction Schemes (Amendment) England S.I. 2017 No. 1305 amended the date of 31st January to 11th March to allow for a longer period of consideration and consultation if required.

3. Options

- 3.1 Officers have been asked to undertake a comprehensive review of the CTRS for the 2019/20 financial year. In recognition of this, the Service Manager for Revenues and Welfare Support has provided a series of options for consideration in respect of the current CTRS (again, these are only applicable to Working Age Claimants -pensioners are protected by Government Legislation).
- 3.2 “Vulnerable groups” are households where the claimant or their partner is in receipt of Disability Living Allowance or Personal Independence Payments or the household includes a disabled child. This is similar to many Councils definitions of vulnerable groups but can be re-defined if required. Any income relating to disability is already ignored in any CTRS assessment calculation.
- 3.3 The options are detailed in Appendix 1, and are shown separately and combined, and it should be noted that the exclusives cannot be combined together, as individually they could reduce any entitlement to zero.

4. Funding arrangements

- 4.1 At the outset of the CTRS scheme in 2013/14 Central Government provided non-ring-fenced grant funding to Gedling via the Revenue Support Grant mechanism. Revenue Support Grant has been reduced year on year and will be removed in full by the start of 2019/20. The resulting shortfall in funding of the Council Tax Reduction Scheme will have to be met by a combination of:
- Raising more income through further changes to Council Tax empty property discounts/premiums;
 - Additional income through the Business Rates Retention Scheme;
 - Raising income or reducing expenditure through other service area efficiencies;
 - Reducing the total spend on the Council Tax Reduction Scheme.
- 4.2 The 2018/19 scheme was agreed by full Council in November 2017 based on a reducing caseload and expenditure forecast of £7.0m. However in March 2018, Council resolved to increase Gedling’s Council Tax by £5 at Band D level for 2018/19 and the County Council were allowed to raise a further 2% for the Adult Social Care

precept. This meant that CTRS expenditure is now expected to be around £7.2m at the year-end (March 2019).

- 4.3 Whilst the caseload is still reducing, CTRS expenditure is expected to increase again in 2019/20 to £7.4m.
- 4.4 The Council's current Medium Term Financial Plan (MTFP) assumes that the current CTRS scheme will continue in 2019/20 without revision and without further changes to the Council Tax empty property discounts/premiums. It therefore assumes that any shortfall in funding will be met through other service area efficiencies and business rates.

5. Conclusions

- 5.1 There is a fine balance between the cost of the scheme, the available funding, and the ability of people on low incomes being able to afford to pay their council tax.
- 5.2 It is clear that of the options the single proposal that would generate the most savings for the Council would be the reduction of the maximum award to 80% requiring all working age households to pay at least 20% (saving Gedling £52,012). This could be combined with other options to save a greater amount.
- 5.3 Many Councils that have implemented this measure, including some in Nottinghamshire, have reported that their Council Tax in-year collection rate decreased and that this decrease was entirely due to their scheme change. Clearly, there would also be a decrease in the Council's cash flow throughout the financial year.
- 5.4 For Gedling, this would mean a further 4,178 estimated households now actually paying Council Tax that did not do so before, and this would require greater resources in Revenues, Welfare Support and Customer Services to cope with the additional collection and recovery workload, particularly as council tax arrears would be expected to increase. This could negate any anticipated savings for Gedling because Gedling will pay the full costs of the additional officers whilst only keeping our share (8.8%) of the additional amount collected. In general, all of the options for consideration have a similar outcome.
- 5.5 Nationally and locally, households reliant on rebates such as the Council Tax Reduction scheme are considered some of the most financially vulnerable residents. For Gedling, this has been evidenced by the caseload increase and claimant reliance on the Council's Discretionary Housing Payments scheme and the Housing Needs Repossession Prevention support scheme. Consequently, these households would have even greater difficulty than other households in being able to afford increases in their expenditure and it would therefore be more likely that their Council Tax would remain unpaid, it would be more difficult to collect, and they may be subject to court action and associated Magistrates Court and Enforcement Agency fees.

5.6 The DCLG have previously issued guidance on administrative matters to be considered in any CTRS, such as duties to vulnerable people, and that schemes should contain work incentives. The Gedling CTRS currently contains all of these in the form of income and earnings disregards (in line with housing benefit levels) and protection from restricted liability for severely disabled people.

5.7 In summary, any reductions to the Council's CTRS expenditure are only available in respect of our Working Age claimants as pensioners are 100% protected i.e. of the £7.2m estimated to be paid out during 2018/19, £3.2m is totally protected.

5.8 Members are reminded that this review process is legislatively required to be undertaken every financial year.

5.9 Nationally, studies have shown that if the Council was minded to change the scheme, the best results in terms of maintaining cash collection levels would be to incrementally change the scheme e.g. a 10% reduction in year one and then reducing the scheme year on year. In comparison, a straight move from a 100% scheme to, for example, an 80% scheme would give the best financial savings, but it is highly likely that Gedling's increased council tax income would be offset by associated recovery costs and negate the benefits of making such a change.

5.10 It is concluded that at the present time, with the perceived difficulties of collection and the impact on our local residents when compared to the potential savings, a change to the scheme would not yield any major financial or social benefit for the Council.

6 Proposal

6.1 It is proposed that the current Council Tax Reduction Scheme continues for the financial year 2019/20 without revision, except for any relevant national uprating which is covered within the current scheme.

6.2 A copy of the proposed full scheme is available online or in hard copy in the Members' Room.

6.3 The Equality Impact Assessment for the Scheme has been reviewed with no issues identified.

7 Resource Implications

7.1 The total discounts given under the CTRS are estimated to be £7.4m for the 2019/20 financial year of which Gedling's share is £650k. As detailed in paragraph 4.4 the Council's current MTFP assumes continuation of the scheme without revision and indicates affordability of the scheme in 2019/20, if agreed by Council.

7.2 There are no additional financial implications.

8 Recommendation

THAT:

The Council Tax Reduction Scheme 2019/20, to apply from 1st April 2019, be approved and adopted by full Council, and that there are no changes to the Council Tax Reduction Scheme for working age people as described in Section 2 of this report, except for the annual uprating and amendments of allowances and premiums in line with Housing Benefit levels.

9 Appendices

1. Options.

10 Background papers

1. Current Council Tax Reduction Scheme.

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Gedling Borough Council 19th September 2018
Council Tax Reduction Scheme options

Maximum award - under the current scheme a claimant may be entitled to a 100% reduction of their entire Council Tax liability for the year due to their low level of income. One option for change is to reduce the award to a claimant to 80% of the full year amount, and so they would have to pay 20%. Typically for a household of 2 parents and two children in a Band A property on Job Seekers Allowance this would mean paying £247 per year or £4.75 per week.

Band restriction – For example, a claimant in a Band C property would only get the CTRS level of a Band A property. Typically for a household of 2 parents and two children in a Band C property on Job Seekers Allowance this would mean paying £412 per year or £7.90 per week.

Increase non-dependant deduction – under the current scheme any entitlement to CTRS is reduced by £7.50 per week for any additional resident over the age of 18. One option for consideration is to increase that to £10, a loss of £130 per year for the household.

Increase taper rate – under the current scheme, if a claimant's income is higher than their applicable amount (which is a government set of allowances and premiums reflecting the amount that a household "needs" to live on), the CTRS would be reduced by 20% of the excess. This option is to increase the taper to 25%. The claimant would have to pay more as their CTRS entitlement would be less.

Disregard for child benefit and **minimal award** are self-explanatory and only small changes.

Capital Limit - Below is some further information in respect of how much savings a claimant is allowed before being excluded from CTRS (current limit is £6,000). Any changes to this capital limit could result in the following savings:

- a) Capital greater than £2,000
Total savings across all major preceptors £267,813 Gedling's savings £23,568 number of households affected 301
- b) Capital greater than £3,000
Total savings across all major preceptors £185,318 Gedling's savings £16,308 number of households affected 212
- c) Capital greater than £4,000
Total savings across all major preceptors £123,054 Gedling's savings £10,829 number of households affected 145

Appendix 1

Gedling Borough Council 19th September 2018 Council Tax Reduction Scheme options for 2019/20

	Change to current CTRS scheme	Total Saving	GBC saving 8.8% of total	Excluding Vulnerable groups	GBC saving 8.8% excluding vulnerable groups	Numbers of working age Households affected	Numbers affected when vulnerable groups excluded
	EXCLUSIVE:-						
1	Maximum award 80%	£896,409	£77,884	£613,777	£54,012	4178	2752
2	Maximum award 90%	£452,804	£39,847	£348,844	£30,698	4178	2752
3	Restriction to Band A	£348,188	£30,641	£272,531	£23,983	1465	1048
4	Restriction to Band B	£107,062	£9,421	£75,111	£6,610	407	270
5	Restriction to Band C	£42,916	£3,777	£32,100	£2,825	151	104
6	Increase Non-dependant deduction from £7.50 to £10	£44,565	£3,922			301	
7	Increase Taper rate from 20% to 25%	£89,802	£7,903	£77,284	£6,801	823	690
8	No disregard for Child Benefit	£195,461	£17,201			727	
9	If Minimum award less than £5 per week make award nil.	£23,205	£2,042			173	
	COMBINED:-						
10	Maximum award 80% + restriction to band B	£974,479	£85,754	£653,256	£57,487	4178	2752
11	Maximum award 90% + restriction to Band B	£543,543	£47,832	£395,849	£34,835	4178	2752
12	Maximum award 90% +restriction to band C	£486,902	£42,847	£364,811	£32,103	4178	2752
13	Maximum 80% + non dep £10	£932,152	£82,029	£644,041	£56,576	4178	2752
14	Maximum 90% + non dep £10	£491,283	£43,233	£381,811	£33,599	4178	2752

Note: The Total Saving column relates to the full scheme including all major preceptors i.e. the County, Police, Fire and Gedling in line with the council tax charge.



Report to Council

Subject: Overview and Scrutiny Committee Annual Report

Date: 19 September 2018

Author: Democratic Services Officer

1. Purpose of the Report

To present the Overview and Scrutiny Committee Annual Report to Council.

2. Key Decision

This is not a key decision.

3. Background

As part of its work programme, the Overview and Scrutiny Committee, is required to prepare an Annual Report which highlights work undertaken by the Committee, over the preceding year, for submission to Council. This report is a summary of the key pieces of work undertaken by the Committee during the past year

4. Recommendations

Council is recommended to:

- Consider and comment on the report.

5. Appendices

Appendix 1: Overview and Scrutiny Annual Report

6. Background Papers

None identified.

7. Reasons for Recommendations

To comply with Executive governance arrangements and fulfil the role of the Overview and Scrutiny Committee.

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OVERVIEW AND SCRUTINY ANNUAL REPORT 2017/18



The Council's Overview and Scrutiny Committee enables councillors to look closely at services and issues that affect the lives of local people with a view to improving them. The committee can examine any matters that affect the council, the area or the residents that live in the area in order to provide greater accountability for the delivery of local services. To be successful scrutiny depends upon active participation not only by the members of the Committee but also input from others, executive councillors, senior officers, representatives from partner organisations and sometimes voluntary organisations and individual members of the public.

The Committee has a number of key roles including:

- Holding the Cabinet to account for their decisions and actions
- Monitoring Council performance to ensure they are meeting the needs of local communities
- Reviewing and developing policy
- Acting as a 'critical friend' for those making decisions
- Making recommendations to the executive arising from the outcomes of the scrutiny process
- Examining external organisations if there are issues of public concern

There are thirteen members of the Overview and Scrutiny Committee which reflects the political makeup of the full Council. Any Councillor is able to sit on the Committee, except for members of the Cabinet. The committee meets around six times a year. It oversees and monitors the work of scrutiny working groups which are appointed by the full committee to look at specific issues and concerns.

As in previous years, this year saw all Cabinet members report to the Overview and Scrutiny Committee to provide comprehensive review of their Portfolios, informing the committee about achievements and challenges over the past year. The committee has monitored progress of a number of initiatives including Gedling Country Park, the Gedling Access Road and Arnold Market.

Legislation requires that Councils appoint a Crime and Disorder Scrutiny Committee (CDSC) which must meet at least once a year to provide overview and scrutiny of the council area's Community Safety Partnership's work and performance. The Committee undertakes this role and the January meeting considered the performance South Nottinghamshire Community Safety Partnership.

Overview and Scrutiny Task and Finish working groups.

Should members of the Overview and Scrutiny Committee wish to look at an issue in more depth time limited task and finish working groups can be established to undertake a review. Working groups focus on a particular issue, gathering evidence using a variety of mechanisms which can include speaking to other local authorities and partner organisations, desk top research using a variety of sources, expert witnesses in addition to discussions with Executive Members and officers. Working group recommendations to improve policies or performance are submitted to Cabinet for consideration. Recommendations are not binding and reasons for accepting or rejecting recommendations have to be made to the Overview Committees who have responsibility for the monitoring the implementation of recommendations. Working groups meetings are held informally and are not open to the general public.

Reviews undertaken this year include:

The Gedling Councillor Standard.

A working group was established following a request from the Joint Consultative and Safety Committee to consider the merits of developing a document to identify a



number of behavioural standards that are expected from elected members. There was a general consensus by the working group that the Code of Conduct, the Nolan principles, internal party procedures and accountability to the electorate were sufficient to monitor Councillor behaviour.

Nevertheless it made a number of recommendations to improve interaction and understanding between Members and Officers, and to better communicate the Council vision to Members. Including

- That a Councillors job description provided as part of the new Members induction pack given to prospective candidates and/or form part of our information available online regarding how to become a Councillor.
- That the Senior Leadership Team hold a member briefing for all Members on at least a yearly basis to communicate the visions, values and position of the Council.
- That the Member /Officer relationship be reviewed to consider how to better communicate with and respond to Members.

The Effectiveness of Scrutiny

Members involved in this review wanted to consider and evaluate the effectiveness of the Scrutiny Committee work programme and explore ways to improve the impact of the scrutiny function and how to increase Member engagement in the process. A number of recommendations which would make changes to the format of the Committee including a reduction in the number of Councillors on the committee and

comprehensive training for scrutiny members were made. Other recommendations included:

- That mechanisms to increase the level of engagement and participation with the Youth and Seniors Council and the wider public are improved.
- A guide to scrutiny which explains the role of the Overview and Scrutiny Committee for members of the public should be developed; this should also include a form which could enable topic suggestions for examination to be put forward. This will require creating a web page dedicated to the work of the Overview and Scrutiny Committee.
- That a streamlined/simplified way to monitor performance is developed.

These recommendations have been submitted to Cabinet and responses will be considered by the Scrutiny Committee in due course.

Update on Previous Reviews.

Recommendations made by Scrutiny reviews have resulted in positive developments in the delivery of services for the residents of Gedling.



The Elderly Persons Review

Members were concerned about the increasingly aging population, in the Borough; there are 23,500 people aged over 64, 45% of which are over 75. Members wanted to establish what support is available for socially isolated elderly people who could be entitled to help, support and advice and how this 'hidden group' of socially isolated people could be identified.

They found out there are a great number of voluntary and statutory organisations who offer a wide range of support services and a whole variety of examples of work being done to help the elderly to tackle loneliness and social isolation and to support people to stay in their own homes.

They recommended that there should be -

Information in the Bereavement Services Booklet that will signpost to relevant support services that offer assistance at a critical point in people's lives.



The Bereavement Services Information Booklet is currently being updated and when finalised will be available on the website.

Elected Members and frontline members of staff attend safeguarding training to help them identify elderly people who appear to be lonely, or who self-neglect, and are in need of support.



The Safeguarding Working Group is currently revisiting training across the Council.

- **Ensure that all information disseminated by Gedling Borough is available in a format that elderly people are able to access and in the places where they go.**



Wherever possible information is provided through the Contacts Magazine which is available in libraries, GP surgeries, dentists etc. Officers are looking for other opportunities to disseminate information to our elderly residents.



Income Generation

The Overview and Scrutiny Committee established a working group to explore how the authority could develop a stronger commercial and entrepreneurial culture, and consider how new service delivery models, could generate income or reduce costs. This review was different to other working group reviews, in that it was not scrutinising existing services but looking to the future, seeking to make recommendations that would raise awareness of the authorities need to develop a trading culture and explore new areas of business.

Recommendations included:

The Portfolio of one Cabinet Member is amended to include specific responsibilities and accountability for income generation. In addition there needs to be Member involvement in any initiatives that affect the way services are delivered.



This was agreed and the Deputy Leader and Portfolio holder for Resources and Reputation will be given specific responsibilities for income generation. Also, as part of the 'Dynamic Council' programme, all activity associated with Commercialisation is being reported through the Corporate Programme Board which has the Leader, Deputy Leader, and opposition Leader as Board members.



A comprehensive review of fees and charges across the authority is undertaken.

The fees and charges are reviewed on an annual basis as part of the budget setting process. As part of the 'Dynamic Council' programme, a Fees and Charges Group has been established to review all existing fees and charges through benchmarking with our neighbours and competitors, and

to assess opportunities for new charges. As part of this review, a Corporate Charging Policy will be developed that considers both concessions and discounts.

The year ahead

With the Committee's work for 2016/7 now concluded, it is now time to look forward to developing a programme for 2018/9. Key to developing this is ensuring that issues of importance to residents are the main focus for the year ahead. Scrutiny of Cabinet members will continue to play an important part of the Committee's work programme and will look to work with external organisations as it strives to find improvements on local issues.



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Report to Cabinet

Subject: Quarterly Budget Monitoring, Performance Digest & Virement Report

Date: 2 August 2018

Author: Senior Leadership Team

Wards Affected

Borough-wide

Purpose

- To update Cabinet on the likely outturn of the Revenue and Capital Budgets for the 2018/19 financial year. The budgets include all carried forward amounts from the 2017/18 financial year.
- To request Cabinet approval for the budget changes outlined in this report.
- To inform Cabinet of the position against Improvement Actions and Performance Indicators in the 2018/19 Gedling Plan.

Key Decision

This is a Key Decision.

Background

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council works.
- 1.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instances where targets may not be secured.
- 1.4 As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/council/aboutus/prioritiesplansandperformance/howweredoing/>

Members are recommended to view this document which provides valuable background detail to this summary paper. It provides a more in-depth review of indicators, actions and outcomes for quarter 1.

- 1.5 A full set of papers that appear on the website have been printed and these reports are available in the Members' Room. They contain explanations of variances from expected performance together with trend arrows for all the performance indicators within the Gedling Plan (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for all Gedling Plan actions showing progress made against project milestones.
- 1.6 The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the "completed" or "in progress" milestones determined within the performance management system, Pentenna.

Proposal

2 Quarterly Progress Report

2.1 Performance Information

Current Performance

Background

- 1.4 As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/aboutus/howwework/prioritiesplansperformance/howweddingdoing/>

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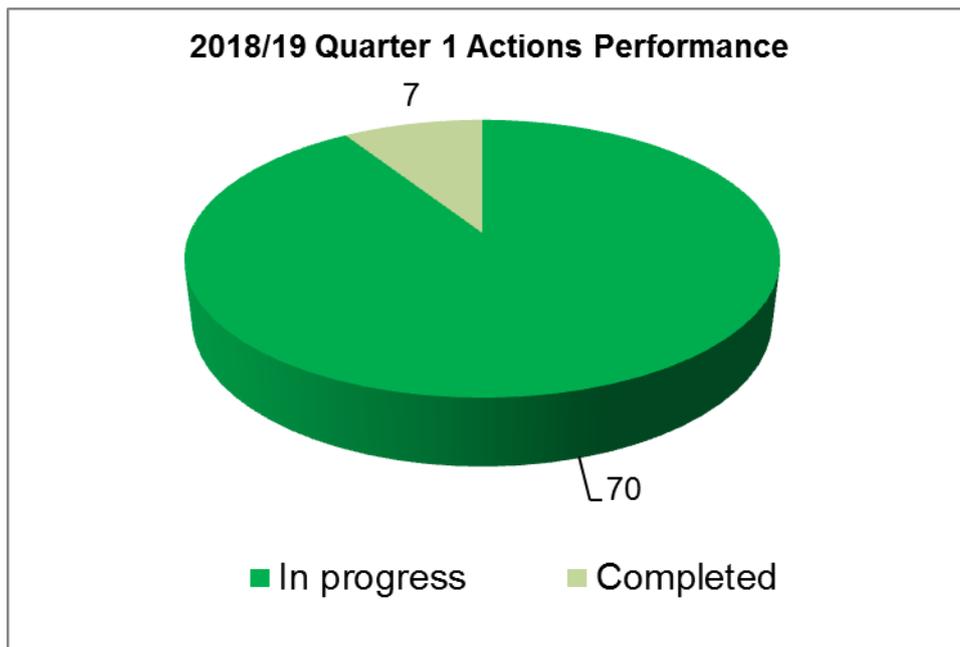
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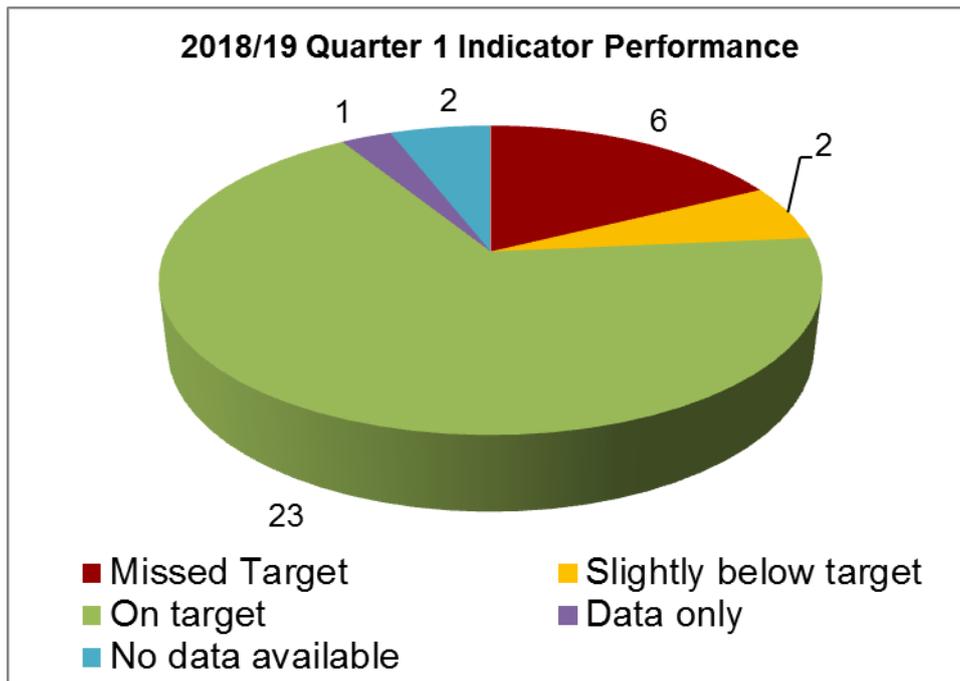
2 **Quarterly Progress Report**

2.1 **Performance Information**

Current Performance

- 2.1.1 Overall performance at quarter 1 against the 2018/19 Gedling Plan actions and indicators shows the following:





Actions

2.1.2 Seven of the 77 Gedling Plan actions are completed, with the remaining either in progress or assigned to an Officer. It must be noted that the data in this report refers to the first quarter of the financial year only and it is expected that actions identified for the year will be met.

Indicators

2.1.3 Overall indicator performance at the end of quarter 1 shows that out of a total of 34 indicators, 23 were on or above target, 2 were slightly below target and 6 indicators missed their target. One indicator is for tracking purposes only and for two indicators the data was not available at the time of drafting this report.

Examples of particularly positive performance during quarter 1 include:

- A total of 272,400 people visited the leisure centres against a target of 237,500.
- The average number of DNA members increase to 4308, exceeding the target of 4200.
- A total of 8,809 people have attended Bonington Theatre productions against a target of 7,125.
- Average time to process Housing Benefit change in circumstances (in calendar days) was 3.3 days against target of 4 days.
- Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (in calendar days) was 4.7 days against target of 6 days.
- Almost 30% of business rates were collected against a target of 27.37%.
- The number of working days lost due to sickness absence was 8.51 days, below the 9 days target.

- Over 93% of calls to the contact centre were answered (or call back made) against a target of 90%.
- 6 school age work experience placements were hosted.
- 15 long term empty homes in the Borough were returned to use as a result of Gedling Borough Council intervention, against a target of 5.
- 49 affordable homes delivered against target of 33.
- 97.7% of minor planning applications were processed within 8 weeks against a target of 91%.
- 97.1% of Other planning applications were processed within 8 weeks against a target of 85%.

The following performance indicators missed their target at the end of quarter 1, however from an SLT perspective there are no specific performance concerns to raise:

- Level of All Crime across Gedling Borough rate per 1000 population was 14.7 against a target of 13.3. Recorded crimes across the borough for the first quarter of 2018 / 19 total 1725 offences, which is an increase of 261 offences when compared to the same period the previous year, equal to an increase of 17.8%. The South Nottinghamshire Community Partnership is working hard to put plans in place to prevent crime and have been working with Nottinghamshire Police colleagues to increase the numbers of 'response officers' based in Gedling.
- Level of recorded anti-social behaviour across Gedling Borough per 1000 population was 4.6 against a target of 3.9. Recorded anti-social behaviour for quarter 1 2018 / 19 has shown an increase of 51 incidents (542 incidents), compared to the same period the previous year, this equates to an increase of 10.4%. The Community Safety Partnership have put in place, with police colleagues, plans for additional youth worker patrols to help divert young people from committing anti-social behaviour, in addition a CCTV camera is being installed in Arnold close to a known anti-social behaviour hot spot.
- Average time taken to process Housing Benefit claims is 14 days, above the 13 days target. Performance continues to be in the top 5% nationally and performance against the other performance indicators relating to the processing of benefit claims remains strong. Performance did temporary dip in quarter one due to workload, however this should be addressed and recovered by quarter two.
- Average length of time spent in temporary is 14.1 weeks against a target of 8 weeks, as this target is very much demand led and totally dependent on Gedling Homes, Housing Associations and Private Sector properties being available, of which there are very few. Medium to large families are particularly hard to find properties for. Our Temporary accommodation is under pressure, however, plans are in place to secure additional temporary accommodation.
- Percentage of household waste sent for reuse, recycling and composting was 34% against a target of 39%. The basis of calculation for this indicator is subject to clarification, however quarter 4 reflects the winter period where garden waste collection yields are low. The Council is also suffering from contamination in its recycling bins, and efforts are being

made on a countywide basis to reinforce the message about contaminants, and education materials are being produced locally.

106 additional homes were built during quarter 1, against a target of 120. Whilst the target has not been met, Members should note that this figure was the second highest since quarter 2 of 2014/15. It is anticipated that the adoption of the Local Planning Document at Council on 18th July, will release additional sites for development and increase the number of homes delivered further.

Target change requests

2.1.4 Performance indicator targets are set at the end of quarter 3 for the following year and are based on actual. In light of the particularly positive performance during quarter 1 which the Council expects to sustain throughout the year, the following requests for changes to targets have been made:

- Number of visits to Leisure Centres – request to change target from 950,000 to 1,020,000.
- Number of attendance at the Bonington Theatre – request to change target from 28,500 to 37,500. Actual outturn for 17/18 was 37,297
- Number of theatre events/shows taking place at the Bonington Theatre – request to change target from 585 to 690. Actual outturn for 17/18 was 687.
- Number of cinema shows taking place at the Bonington Theatre – change to target from 260 to 350. Actual outturn for 17/18 was 339.

Achievements

2.1.5 A separate report is produced highlighting key achievements delivered during quarter 1, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 4 and is available on the Council's website and in hard copy in the Members' Room. The following outcomes are identified for particular attention.

Significant partnership working between Gedling Borough Council and the Police and other agencies in response to knife crime issues in

Arnold - These measures included increased CCTV monitoring, work to install additional CCTV cameras, targeted enforcement against known individuals, additional patrolling by the Police and Neighbourhood wardens and the commencement of a program of engagement with youths who are at risk of being caught up in knife related crime.

Arnold Carnival - There were big crowds again at this year's Carnival over two days in June. The event offered a broad range of stage entertainment, walkabout artists, young people's activities and a fun fair. Gedling Play Forum offered arts and crafts and inflatable fun, while a new outdoor market place was available for local traders and charities.

Adoption of the Papplewick Conservation Area Appraisal - A

Conservation Area Appraisal was approved for Papplewick Conservation Area on 28th June 2018. The Appraisal identifies those qualities that contribute to the area's significance as a place of special architectural and historic interest and provides a framework against which decisions about future development can be made.

Gedling Borough Heritage Strategy - The Council has adopted a new Heritage Strategy for the Borough. This will direct the work of the Council for the next few years regarding work with and support for our local heritage partners. Key actions include:

- The delivery of the Gedling Borough's Heritage Brought Alive project
- Support for the Local Plan
- Upkeep of the Historic Buildings at Risk Register
- Development of a Gedling Borough Heritage Way footpath
- Explore plans for a new Heritage Centre at Gedling Country Park
- Consider how to support local heritage assets to have a long-term sustainable future
- Develop long-term plans to work alongside local groups through the Gedling Borough Heritage Forum

Carlton Forum fitness suite refurbishment - Carlton Forum Leisure Centre's fitness suite was refurbished and re-opened to customer on the 11th April.

Transnational meeting for the Erasmus+ funded project 'Increasing SME engagement in apprenticeships held by Council - During week commencing 25 June the Council hosted the final transnational meeting for the Erasmus+ funded project 'Increasing SME engagement in apprenticeships'. Our international partners from Bulgaria, Canada, Germany and Poland visited for the week. During this time we delivered the multiplier event, to share the outputs of the project, on Wednesday 27 June where 135 SMEs, apprenticeship providers, schools and public sector bodies heard about the project outputs and a wider agenda around apprenticeships. The event also included a Skills Marketplace.

2.2 Financial Information

2.2.1 Appendices 1 and 3 set out details of the current financial position on the Council's General Fund Revenue Budget and the Capital Programme 2018/19.

2.2.2 General Fund Revenue Budget

The following table summarises the overall financial position of the General Fund Revenue Budget and the expected total spend for the year. This information has been compiled using the best information made available to Financial Services by the relevant spending officers as at 30 June 2018. In summary the Council's General Fund outturn is projected to be underspent by

£3,800 against the approved budget. This represents a 0.03% underspend against the original budget of £12,145,200.

General Fund Revenue Budget 2018/19 – Change Analysis

	£
Net Council Budget for 2018/19 approved by Council on 5 March 2018 and Cabinet’s Maximum Budget is:	12,145,200
Up to the end of June 2018 expenditure less income totalled	2,346,240
In the remaining 9 months of year we expect net expenditure to be	9,795,160
Total net revenue spend for the year is currently expected to be	12,141,400
Total Projected Revenue (Under)/Overspend 2018/19	(3,800)

Appendix 1 outlines how the General Fund Revenue budget is divided between the Portfolios of the Council and includes a detailed variance analysis identifying the current proposed changes for quarter one against the approved budget for each Portfolio area. Cabinet is recommended to approve these changes.

The major variances detailed in Appendix 1 include:

- Events - funding for the Cycling Tour of Britain and WW1 events £10,000;
- Waste Services – long term sickness cover £11,400;
- Financial Services – vacant post (£26,300);
- Additional investment interest from Property Fund (£13,000);
- Parks And Street Care – slippage of Pet Cremation Scheme to 2019/20 £57,600;
- Fleet – additional vehicle sale income slipped from 2017/18 (£17,000);
- Housing Benefit Admin - additional Subsidy Grant and New Burdens funding (£81,900), partly offset by a contribution to reserves £64,100;
- Reduction in Minimum Revenue Provision due to slippage in the 2017/18 programme (£39,900);

Attached at Appendix 2 are details of the budget virements authorising the usage of Earmarked Reserves and Revenue Budget Funds as approved by the Chief Financial Officer and Corporate Director in accordance with Financial Regulations. No virements were approved by Portfolio Holders for amounts of £50,000 or less during quarter one.

Efficiency/Budget Reduction Programme – Progress Update

Since 2014/15 Council have approved three separate budget reduction programmes totalling £5.2m net of risk provision. Progress to date has been positive and budget reductions achieved are in line with the profiled estimate. Of the total programme £2.8m is still to be delivered over 2018/19 to 2022/23.

In 2018/19 the programme for the delivery of efficiencies totals £1,187,000. Quarter 1 monitoring indicates that of this total £72,500 will be delayed to 2019/20, which includes delays in the introduction of the pet cremation project and tree cutting services. The budget impacts of these deferred projects are included in Appendix 1 and are accommodated within the current approved 2018/19 budget.

Delivery of the programme will continue to be monitored and updates provided in future reports.

2.2.3 Capital Programme

Appendix 3 details the current projected position on the Capital Programme and its' financing for 2018/19, analysed by Portfolio, and this is summarised in the table below. Cabinet is recommended to approve these changes.

Capital Budget 2018/19 - Change Analysis

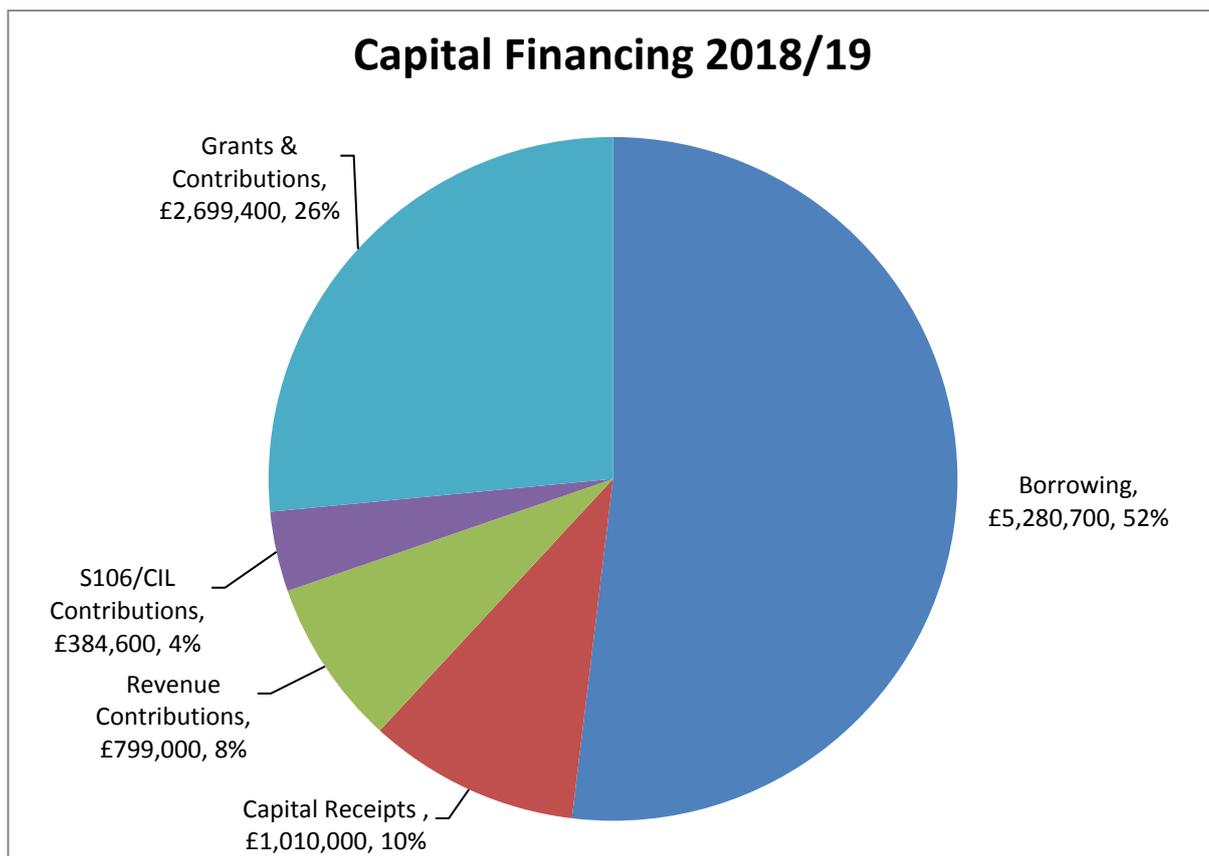
	£
Original 2018/19 budget approved by Council on 5 March 2018	8,374,000
Approved Capital Carry Forwards from 2017/18	2,025,000
Current approved budget for 2018/19	10,399,000
<u>Proposed Quarter 1 Amendments to the 2018/19 Programme</u>	
Additional Schemes:	
Muirfield Road Outdoor Gym – fully funded by grants and contributions from St Albans Parish Council and Warren Hill Action Group	16,000
Redhill Changing Room Refurbishment – fully funded by Asset Management Reserve, NCC Contribution and base maintenance revenue contribution.	47,700

Additional CCTV for Smithy Crescent, Arnold and Gedling Country Park funded from CCTV Replacement Reserve	21,000
Schemes identified for deferral:	
Vehicle and Equipment Replacement – deferred due to extended useful life (5 vehicles less than £50,000)	(138,000)
Schemes identified for deletion:	
Ford Transit replacement – no longer required due to loss of Gedling Homes Grounds Maintenance contract	(32,000)
Calverton Soft Play – scheme removed due to the extension of the gym facilities. Alternative investment options to be discussed with the Portfolio holder.	(140,000)
Total Proposed Amendments to the Capital Programme	(225,300)
Proposed Revised Capital Programme 2018/19	10,173,700
Actual Expenditure to Quarter 1 2018/19	695,726
Estimated Expenditure Quarter 2-4 2018/19	9,477,974
Projected Outturn 2018/19	10,173,700
Projected Capital Programme Variance 2018/19	0

There is a quarterly capital monitoring of the projects chaired by the S151 officer and attended by finance officers and project officers. This meeting is pro-active in ensuring that the existing capital projects are delivered as efficiently and quickly as possible.

Capital Programme Financing

The projected method of financing the current capital programme requirement of £10,173,700 is detailed in Appendix 3 and summarised in the chart below:



Capital Receipt Monitoring

When the Council sells General Fund assets it is permitted to use this income to fund capital expenditure. The initial capital receipts estimate for 2018/19 projected that £1,010,000 will be generated with the whole amount to be used in financing the capital programme in 2018/19. There is no change to the capital receipt estimate projected at quarter 1 monitoring.

Community Infrastructure Levy (CIL) Monitoring

Officers have been requested to report to Cabinet on the progress with the Community Infrastructure awards. In total, since the implementation of CIL (15 October 2015), 113 liability notices have been issued and 88 Reliefs have been granted either for new dwellings, residential extensions over 100 square metres or residential annexes.

Since 15 October 2015 to 30 June 2018 the Council has received 41 payments across 26 developments totalling £766,032. Of this £113,698 (15%) is to be spent on the locality it has been collected via Neighbourhood Funding. £38,301 (5%) is to be set aside to cover the administration costs as permitted under the Regulations and the remaining £614,032 is to be spent on the strategic infrastructure projects that are identified on the Regulation 123 list.

Up to the 30 June the Council has issued liability notices totalling £1,580,441 of which £814,408 is still to be collected. This is reliant upon the

developments commencing and the applicants complying with the notice. Each individual case for the outstanding monies is reviewed regularly and where appropriate followed up by the CIL officer.

Alternative Options

- 3 Option – Not to amend the original Council approved budgets during the year to reflect the latest projected outturn position.

Advantages:

- The final outturn position of the Council can be easily compared to its original intentions when the budget was set and areas of budget risk identified.

Disadvantages:

- Budgets not aligned to current budget pressures resulting in increased likelihood of budget overspend and emerging Council priorities not being addressed.
- Restrict the effectiveness of medium term planning process and preparation of the forward budget if pressures and areas of efficiency are not readily identifiable during budget preparation.
- Budget not reflective of latest performance information.

Reason for rejection – the option is not likely to result in the best outcomes in financial management or support delivery of priorities.

Financial Implications

- 4 The nature of the report is such that it has significant resource implications across the Council. The report itself demonstrates how resources are being managed.

Appendices

- 5 Appendix 1 – General Fund Revenue Budget 2018/19 – Budgetary Control Report

Appendix 2 – Use of Earmarked Reserves and Revenue Budget Funds

Appendix 3 - Capital Programme 2018/19 – Budgetary Control Report

Appendix 4 – Examples of Outcomes achieved during Quarter 1 2018/19

Background Papers

6 Detailed Quarterly Budgetary Control Exception Reports

Recommendations

Members are **recommended**:

- a) To note the progress against Improvement Actions and Performance Indicators in the 2018/19 Gedling Plan;
- b) To agree the amendments to the performance indicator targets set out in paragraph 2.1.4;
- c) To approve the General Fund Revenue Budget virements included in Appendix 1;
- d) To note the use of reserves and funds during quarter one as detailed in Appendix 2;
- e) To approve the changes to the capital programme included in paragraph 2.2.3. and refer to Council for approval the following amendment to the capital programme:
 - The removal of the Calverton Soft Play scheme (£140,000).

Reasons for Recommendations

7 To align the budgets to the current pressures and priorities and ensure the delivery of Council objectives is supported.

To ensure Members are informed of the performance against the Gedling Plan 2018/19.

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Grand Summary**Revenue Quarterly Budgetary Control Report****Quarter Ending 30 June 2018**

	Current Approved Budget	Profiled Budget	Actual to date	Variance	%	Projected Outturn	Projected Annual Variance
	£	£	£	£		£	£
Community Development	1,501,700	256,900	223,257	-33,643	-13	1,516,400	14,700
Housing, Health & Well-being	2,568,200	306,112	129,396	-176,716	-58	2,508,400	-59,800
Public Protection	1,486,100	176,016	179,499	3,483	2	1,491,100	5,000
Environment	4,438,200	286,809	153,473	-133,336	-46	4,509,300	71,100
Growth & Regeneration	868,200	110,000	-147,075	-257,075	-234	868,200	0
Resources & Reputation	1,564,000	1,882,235	1,807,691	-74,544	-4	1,465,100	-98,900
Total Portfolio Budget	12,426,400	3,018,072	2,346,240	-671,831	-22	12,358,500	-67,900
Transfer to/ -from Earmarked Reserves **	-311,000	0	0	0	0	-246,900	64,100
Total General Fund Quarter 1	12,115,400	3,018,072	2,346,240	-671,831	-22	12,111,600	-3,800
Net Council Budget (Cabinets General Fund Maximum Budget)	12,145,200					12,111,600	-33,600

COMMUNITY DEVELOPMENT PORTFOLIO**BUDGETARY CONTROL REPORT - JUNE 2018****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Community Grants	£'000	£'000			
Supplies & Services	209.4	216.0		6.6	Grant funding support to Newstead Village Centre for preparation of a business plan and continued operation.
Sports Development					
Revenue Income	(68.5)	(70.8)	2.3		Mapperley Golf Club RPI increase on rent
Community Centres					
Employee Expenses	148.0	146.9	1.1		Vacant Caretaker hours at Burton Road CC and Brickyard CC
Premise Related Expenses	52.1	53.6		1.5	Flooring works at Westdale Lane CC to assist with asset transfer
Markets & Events					
Supplies & Services	66.6	76.6		10.0	Additional funding for Cycling Tour of Britain and WW1 events
All other budget heads					
Including items previously reported	1,094.1	1,094.1			
PORTFOLIO TOTAL	1,501.7	1,516.4	3.4	18.1	Net Portfolio Total £14.7K Adverse

HOUSING, HEALTH & WELLBEING PORTFOLIO**BUDGETARY CONTROL REPORT - JUNE 2018****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Housing Benefit Administration	£'000	£'000			
Supplies & Services	31.2	32.8		1.6	IT investment, funded from New Burdens grant. Additional New Burdens funding, HB Admin Subsidy Grant & Universal Credit support, partly transferred to Reserves.
Revenue Income	(424.4)	(506.3)	81.9		
Leisure Centres					
Employee Expenses	1,535.6	1,529.9	5.7		Savings due to vacancies.
Premises Related Expenses	817.9	823.7		5.8	NNDR inflation increase across the sites.
Carlton Forum Leisure Centre					
Revenue Income	(1,195.1)	(1,179.9)		15.2	Delay in the issuing of credit notes in relation to swimming club invoices from 2017/18.
Arnold Theatre					
Employee Expenses	141.8	138.6	3.2		Vacant posts.

HOUSING, HEALTH & WELLBEING PORTFOLIO**BUDGETARY CONTROL REPORT - JUNE 2018****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Richard Herrod Centre	£'000	£'000			
Employee Expenses	314.5	313.5	1.0		Vacant posts.
Premises Related Expenses		(1.5)	1.5		Utility savings.
Revenue Income	(359.3)	(348.4)		10.9	Variance due to decline in bar sales and the removal of the spectator income budget as no longer charging for spectators.
All other budget heads Including items previously reported	1,706.0	1,706.0			
PORTFOLIO TOTAL	2,568.2	2,508.4	93.3	33.5	Net Portfolio Total £59.8K Favourable

PUBLIC PROTECTION PORTFOLIO
BUDGETARY CONTROL REPORT - JUNE 2018
REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
Community Safety & Performance	46.2	51.2		5.0	Cost of removing unauthorised encampment from Richard Herrod playing field.
<u>All other budget heads</u> Including items previously reported	1,439.9	1,439.9			
PORTFOLIO TOTAL	1,486.1	1,491.1	-	5.0	Net Portfolio Total £5K Adverse

BUDGETARY CONTROL REPORT - JUNE 2018

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Street Care</u>					
Income	(13.3)	(16.5)	3.2		Additional income from Trade Sweeping contract price increase.
<u>Car Parks</u>					
Premises Expenses	116.6	119.5		2.9	NNDR inflation increases.
<u>Fleet Management</u>					
Income	(44.6)	(61.6)	17.0		Additional income from vehicle sales slipped from 2017/18.
<u>Parks</u>					
Premises Expenses	153.1	159.6		6.5	Arnot Hill Park Kiosk additional electricity costs.
Income	(141.2)	(138.0)		3.2	Reduction in income from football and cricket usage.
<u>Parks - External Works</u>					
Employee Expenses	336.4	340.8		4.4	} Gedling Homes 1 month contract extension.
Income	(522.9)	(532.5)	9.6		
<u>Waste</u>					
Employees	1,547.4	1,558.8		11.4	Agency staff to cover long term sickness.

ENVIRONMENT PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2018

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>PASC Efficiency Programme</u>					
Pet Cremation Service		57.6		57.6	Slippage of project to 2019/20
Hanging Baskets		6.2		6.2	Slippage of efficiency to 2019/20
Tree Teams		8.7		8.7	Rephasing of introduction of new teams - delayed due to recruitment.
<u>All other budget heads</u> (including items previously reported)	3,006.7	3,006.7			
PORTFOLIO TOTAL	4,438.2	4,509.3	29.8	100.9	Net Portfolio Total £71.1K Adverse

GROWTH & REGENERATION PORTFOLIO**BUDGETARY CONTROL REPORT - JUNE 2018****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000			
<u>All other budget heads</u> (including items previously reported)	868.2	868.2			
PORTFOLIO TOTAL	868.2	868.2	-	-	Net Portfolio Total No Variance

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - JUNE 2018****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Corporate Management</u>					
Employee Expenses	566.7	541.7	23.0		Vacant Chief Executive post savings offset by recruitment advertising and consultancy costs.
Supplies & Services	173.2	198.2		23.0	
<u>Legal Services</u>					
Court Fees Income	(6.5)	(16.5)	10.0		Legal Fees reclaimed in association with the Wind Turbine case.
<u>Registration of Electors</u>					
Employee Expenses	77.3	72.4	4.9		Vacant Senior Democratic Services Officer post.
<u>Business Units</u>					
Income	(206.4)	(208.1)	1.7		Additional income from Service Charges.
<u>Public Offices</u>					
Income	(244.9)	(252.9)	8.0		Increased rental income from RPI adjustments and additional office space hire.
<u>Insurance Premiums</u>					
Supplies & Services	312.6	317.5		4.9	Inflationary increase.
<u>Interest</u>					
Income	(68.5)	(81.5)	13.0		Additional interest from Property Fund.

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - JUNE 2018****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Financial Services</u>	£'000	£'000			
Employee Expenses	634.7	608.4	26.3		Vacant Post.
<u>Movement In Reserves</u>					
Capital Interest	595.7	555.8	39.9		Reduction in Minimum Revenue Provision due to slippage in the 2017/18 capital programme.
<u>All other budget heads</u> (including items previously reported)	(269.9)	(269.9)			
PORTFOLIO TOTAL	1,564.0	1,465.1	126.8	27.9	Net Portfolio Total £98.9K Favourable

EARMARKED RESERVES

BUDGETARY CONTROL REPORT - JUNE 2018

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Transfer to/from Reserves</u>	£'000	£'000			
<u>Housing Needs</u>					
<u>Housing Benefit Administration</u> Contribution to Reserves	0.0	64.1		64.1	Additional New Burdens grant received
RESERVES TOTAL	0.0	64.1	0.0	64.1	Net Reserves Total £64.1K Net Contribution to Reserves

FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING

	Original Capital Program	Carry Forwards	Virements/ Supplements	Revised Cap Prog inc c/f & supp	Quarter 1 Proposals to Cabinet	Revised Cap Prog inc Qtr 1 Proposals	Actual To Date	Estimate for Qtr 2-4	Latest Projected Outturn
	£000's	£000's		£000's	£000's	£000's	£000's	£000's	£000's
EXPENDITURE									
Community Development	0.0	7.6	0.0	7.6		7.6	-2.1	9.7	7.6
Housing, Health & Wellbeing	2650.8	1376.7	0.0	4027.5	-92.3	3935.2	297.7	3637.5	3935.2
Public Protection	900.0	62.1	0.0	962.1	21.0	983.1	131.1	852.0	983.1
Environment	1723.2	507.4	0.0	2230.6	-154.0	2076.6	254.6	1822.0	2076.6
Resources & Reputation	3100.0	71.2	0.0	3171.2		3171.2	14.4	3156.8	3171.2
TOTAL EXPENDITURE	8374.0	2025.0	0.0	10399.0	-225.3	10173.7	695.7	9478.0	10173.7
RESOURCES									
Borrowing	4548.9	1041.8		5590.7	-310.0	5280.7		5280.7	5280.7
Capital Receipts	1010.0			1010.0		1010.0		1010.0	1010.0
Revenue Contributions									
Revenue Contribution				0.0	8.8	8.8	36.7	-27.9	8.8
Economic Development Fund		426.2		426.2		426.2	426.2	0.0	426.2
NNDR Pool Reserve		304.1		304.1		304.1	304.1	0.0	304.1
Cinder Path (AM Reserve)		10.0		10.0		10.0	10.0	0.0	10.0
Asset Mgmt Reserve				0.0	23.9	23.9		23.9	23.9
King George V CCTV		5.0		5.0		5.0	5.0	0.0	5.0
CCTV Reserve				0.0	21.0	21.0	21.0	0.0	21.0
CIL/S106 Contributions									
S106 Commuted Sum	270.0			270.0		270.0		270.0	270.0
S106 Gedling Country park	34.8			34.8		34.8		34.8	34.8
S106 Arnot Hill Play Area		74.8		74.8		74.8		74.8	74.8
CIL Contribution (KGV CCTV)		5.0		5.0		5.0		5.0	5.0
Grants & Contributions									
Disabled Facilities Grant	900.0	62.1		962.1		962.1		962.1	962.1
HCA Starter Homes	160.3			160.3		160.3		160.3	160.3
WREN Grant - Haywood Road	50.0			50.0		50.0		50.0	50.0
WREN Grant - Arnot Hill Play Area		50.0		50.0		50.0		50.0	50.0
WREN Grant - Cinder Path Netherfield		46.0		46.0		46.0		46.0	46.0
Warren Hill Action Group (Muirfield)				0.0	12.0	12.0		12.0	12.0
NCC Contribution (Redhill Changing Rooms)				0.0	15.0	15.0		15.0	15.0
Bestwood Parish Council					4.0	4.0		4.0	4.0
N2 Growth Fund (Arnold)	1050.0			1050.0		1050.0		1050.0	1050.0
N2 Growth Fund (Carlton)	350.0			350.0		350.0		350.0	350.0
TOTAL RESOURCES	8374.0	2025.0	0.0	10399.0	-225.3	10173.7	803.0	9370.7	10173.7
UNDER/(OVER RESOURCED)	0.0	0.0	0.0	0.0	0.0	0.0			0.0

NOTES :-

All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.

Transfers to/from Earmarked Reserves and Revenue Budget Funds

Quarter Ended June 2018

As approved by Chief Financial Officer and Corporate Director in Accordance with the delegations outlined in the Financial Regulations.

Usage of Earmarked Reserves		
		£
1.	Community Development	
	Funding for Changing Lifestyles Social Prescription Project	8,800
	Contribution from Earmarked Grants	(8,800)
	Funding for Twinning Initiative	6,100
	Contribution from Efficiency & Innovation Reserve	(6,100)
	Funding for Heritage Brough Alive Project	32,100
	Contribution from Earmarked Grant	(32,100)
2.	Housing Health & Wellbeing	
	Funding for Leisure Transformation Feasibility	90,000
	Contribution from Transformation Reserve	(90,000)
	Funding for Leisure Transformation Coordinator Post	37,400
	Contribution from Transformation Reserve	(37,400)
	Funding for Redhill LC changing room refurbishment (Base Maintenance)	32,700
	Contribution from Asset Management Reserve	(32,700)
	Funding for pool management qualification	3,300
	Contribution from Risk Management Reserve	(3,300)
	Funding for Standby Allowance	4,500
	Contribution from Homelessness Earmarked Grant	(4,500)
3.	Public Protection	
	Funding for Hospital to Home Budget (Grant funded scheme)	26,500
	Contribution from Hospital to Home Earmarked Grant	(26,500)
	Funding for additional CCTV at Smith Crescent and Gedling Country Park	21,000
	Contribution from CCTV Reserve	(21,000)
4.	Environment	
	Funding for Fire Risk Assessments	11,600
	Contribution from Risk Management Reserve	(11,600)

	Funding for Health & Safety training	400
	Contribution from Risk Management Reserve	(400)
5.	Resources & Reputation	
	Funding for Killisick Lane consultancy fees	10,900
	Contribution from Asset Management Reserve	(10,900)
	Funding for Asbestos removal at Stanhope Crescent and Beechwood Road	5,900
	Contributions from Risk Management Reserve	(5,900)
	Funding for lone working device subscription	3,500
	Contribution from Risk Management Reserve	(3,500)
	Funding for Fire Safety training courses	900
	Contribution from Risk Management Reserve	(900)
	Funding for Summer School placement	4,700
	Contribution from Apprentice Reserve	(4,700)
	General Fund Total	£0

Usage of Revenue Budget Funds		
		£
	No usage of Revenue Budget Funds in quarter 1.	
	General Fund Total	£0

Examples of Achievements and Activities

During

Quarter 1 2018/19

PEOPLE

Reduce anti-social behaviour, crime and the fear of crime

Significant partnership working between Gedling Borough Council and the Police and other agencies in response to knife crime issues in Arnold - These measures included increased CCTV monitoring, work to install additional CCTV cameras, targeted enforcement against known individuals, additional patrolling by the Police and Neighbourhood wardens and the commencement of a program of engagement with youths who are at risk of being caught up in knife related crime.

Improved contact with Police - An external 'yellow' phone and an internal phone have been installed by Nottinghamshire Police. These telephones allow customers to report or discuss any crime directly with Nottinghamshire Police personnel.

Reduce hardship and provide support to the most vulnerable

Grant for WeRHere - The Council has agreed to provide a grant of £10,000 to local organisation WeRHere to support the provision of free, independent, impartial and confidential counselling services to individuals and families experiencing trauma.

Senior's Council supports new Social Prescribing Project - A stakeholder event was held in conjunction with the Senior's Council to introduce and consult with partners and members of the community on the new Social Prescribing project. Themes included; volunteers (Community Navigators), the referral pathway and the community fund. The event was well received and attended by over 40 individuals.

Senior's Council propose a Directory of Services - The Council supported the June Seniors Council Meeting. A presentation was organised from Nottinghamshire County Council to give an overview of the Notts Help Yourself website and a small workshop around the Seniors Council directory was facilitated by the Vice Chair.

Grant for Gedling Play Forum - The Council has agreed to provide grant funding of £5,000 to Gedling Play Forum for 2018/19. The service provided by the Play Forum will include the delivery of creative play activities at local events, training and advice for local play practitioners and membership for the Council of its Forum's Scrap Store at Wollaton Avenue Community Centre.

Promote and encourage pride, good citizenship and participation in the local area

Support for Remembrance Day Parades - Following meeting with representatives from Arnold Royal British legion and All Hallows Parish Church, the Council has agreed to support this year's Remembrance Day Parades in Arnold and Gedling on 11 November. The Council will be commissioning a Traffic Management Company to support the local groups with their organisation of the parades between the local church and the local war memorial.

Arnold Carnival - There were big crowds again at this year's Carnival over two days in June. The event offered a broad range of stage entertainment, walkabout artists, young people's activities and a fun fair. Gedling Play Forum offered arts and crafts and inflatable fun, while a new outdoor market place was available for local traders and charities.

Volunteers Leading Local Heritage Projects - As part of the Council's Heritage Lottery Funded Gedling Borough's Heritage Brought Alive project, a number of volunteers have been recruited to lead on different aspects of the project. These include heritage walks, attending local events, delivering events as part of the new Gedling Borough Heritage Festival and designing projects such as a natural history trail for Gedling Country Park, a local history book, a local heritage website and a local history film.

Inaugural Meeting of new Youth Council - The Mayor of Gedling hosted the inaugural meeting of the newly elected Gedling Youth Council on Monday 23rd April. The young people drawn from local secondary schools and youth clubs will develop their plans for the next two years that will include working with the Gedling Senior Council to explore issues of social isolation.

Gedling Borough Heritage Festival - The first Gedling Borough Heritage Festival has commenced as part of the Heritage Lottery Funded Gedling Borough's Heritage Brought Alive project. The Festival was launched at the Arnold Carnival where residents could contribute to heritage mosaic artwork destined for the Gedling Country Park Visitor Centre. The Festival included volunteer led heritage walks at Moor Pond Woods, Burton Joyce, Gedling, Stoke Bardolph, Mapperley and Newstead Abbey. It also includes talks from local historians and a Railway History fair. In July the Festival will reach its climax with the Gedling Gala and the historic film 'Arnold on Film' at the Bonington Theatre.

WW1 Heritage Lottery Funding for Flying High Expressive Arts Company - Flying High Expressive Arts Company have been successful in their bid to the First World War 'Then and Now' Heritage Lottery Fund. With support Gedling Borough Council and Inspire Flying High have been awarded £10K to deliver:

- A professional play 'Dear Lucy' which is based on original letters received from the front line. The play will be performed locally and will go up to the Edinburgh Festival Fringe for 10 days in August.
- A series of performing arts workshops with schools and local groups responding creatively to the theme.
- A new website which will record all of the research/film/music/scripts etc. from the project as a resource for the public to access.
- A performing arts holiday project for 8-16 year olds culminating in a performance at the Bonington Theatre at the end of August.

Twinning - In April the Mayor hosted a group, including the Mayor, from Vandœuvre-lès-Nancy, Gedling's twin town in France. The group visited a number of places in the Borough and a very useful meeting was held to discuss how we can use the links with Vandœuvre to in the future to build relationships.

Community Governance Review - Following the conclusion of a Community Governance Review which asked the Council to establish a new parish council to exclusively serve the community of Bestwood Village, voters went to the polls to elect parish councillors for the newly created Bestwood Village and St Albans Parish Councils. The poll held in May elected 16 new councillors to serve on the new parish councils. The two new councils can now set their own priorities and make spending decisions based on local need.

Improve health and wellbeing

Provision of a falls prevention session - Everyone Health & GBC are working in partnership to provide a falls prevention session aimed at people aged 55yrs+, which aims to improve balance, strength and co-ordination. There is also a chance for customers to socialise and meet new friends afterwards. The session takes place at Carlton Forum Leisure Centre on Friday's from 11am to 12noon.

Carlton Forum fitness suite refurbishment - Carlton Forum Leisure Centre's fitness suite was refurbished and re-opened to customer on the 11th April. The facility has:

- Brand new energy efficient equipment by Pulse Fitness
- Extension to free weight training area including plate loaded machines
- Additional multi-functional equipment and workout space
- Introducing some innovative and advanced training tools
- Fresh decoration, flooring and lighting

Improvements at Carlton Forum for customers with visual impairments - We've engaged with an ex RNIB consultant to carry out a detailed assessment of Carlton Forum LC to help target improvement works to the site which will help customers with visual impairment.

Free leisure centre access for registered carers - The leisure department is working in partnership with EM Carers to provide free access to gym, swim and classes for registered carers who wouldn't ordinarily be able to commit to a gym membership due to their commitments caring for a loved one. There are currently 24 carers on the scheme who have collectively used the leisure centres 122 times in Q1. (From September 24 new carers will be given the opportunity to use the facilities for free).

Smoke Free Arnold Carnival - This year the Council designated the whole of the Arnold Carnival site on Arnot Hill Park as Smoke Free, as part of the countywide initiative to introduce smoke free events.

Gedling Health and Wellbeing Delivery Plan - A new Health and Wellbeing Delivery Plan for Gedling has been created to direct the Council's plans to deliver aspects of the Nottinghamshire Health and Wellbeing Strategy. The Delivery plan aims to reduce health inequalities and improve the health and wellbeing of Gedling Borough residents. The plan will be adopted by cabinet in September.

New Outdoor Gym and Zip Wire for Bestwood Village - The Council has supported a successful Local Improvement Scheme application for the Bestwood Healthy Communities Programme; £9585 awarded towards outdoor gym equipment and a zip wire. Match funding has been provided through Section 106 funding.

Bestwood Village Healthy Communities Programme - A local coordinator funded by Section 106 funding has been working alongside the Bestwood Village Healthy Communities Steering Group for the last two years. The post which came to an end in March 2018 has delivered a number of projects for the village including:

- Weekly parkrun with 19 volunteers and an average of 90 runners a week
- Falls Prevention 12 week course for 8 residents who were then signposted to Age UK.
- A skate jam event in the village for 30 young people
- Dementia awareness sessions for 10 local residents held at Eden Lodge Care Home
- A free smoking cessation course held at Eden Lodge Care Home
- The Complete Puzzle Group has been established; a new stay and play group for children with autism run by volunteers. An average of 15 children and 5 volunteers attend each session.
- Successful bid to Nottinghamshire County Council's Local Improvement Scheme to part fund a new Outdoor Gym and Zip-wire
- Volunteers clearing community garden land for planting.
- Funding for an alternative community garden on Nottingham Community Housing Association land to be maintained by local volunteers, including children from the local school.
- A new bench in Bestwood Country Park.
- A Bestwood Healthy Communities newsletter circulated to households in the village.
- Plans to develop a Village Team of volunteers to undertake tasks in the village.
- Additional resources allocated to and enabled in the village during the programme equates to £10,577. This includes external funding, officer time and the equivalent cost of volunteer time.

Carlton-le-Willows Improver Running Sessions - Evening Improver Running Track sessions have been supported to take place for the second year at Carlton-le-Willows Academy and will run throughout the summer. Between 25-40 individuals have attended sessions each week throughout May and June.

Community Health and Wellbeing Newsletter - 6th Edition of the Community Health and Wellbeing Newsletter circulated to 2083 recipients. The following articles were included within the newsletter; Dementia Action Week, Change Point adult weight management sessions, Age UK falls prevention sessions, PHE Active 10 and Strokeability sessions.

SPRIING project to Support Isolated Older People - The branding and marketing plan is now place for the Borough's social prescribing project which is to be named SPRIING. Referrals and befriender recruitment will begin in the summer, following the development of the referral and data sharing processes. This 12 month pilot is funded by Jigsaw Homes and Gedling Borough Council.

'Engage' Falls Prevention at Carlton Forum - New Falls prevention classes have been launched at Carlton Forum Leisure Centre. The ENGAGE sessions are part of a countywide initiative to reduce the number of falls and hospital admissions. The session includes an exercise session and a social element at the end. A gym instructor has been trained to deliver the sessions to enable long term sustainability of the sessions in Gedling.

Mental Health Awareness Week - Mental Health Awareness week was promoted to staff and the wider community through e-newsletters and social media. Information and tips, along with local support groups and services, were promoted throughout the week. Let's Talk Wellbeing talking therapy service also held a drop in clinic at the Civic Centre.

Working with Local Football Clubs - The Gedling Football Development Group, facilitated by the Council, met on 16th April, with representatives from 9 different clubs. Topics discussed included Coach Education, 3G pitches and the Playing Pitch Strategy.

Redhill 3G One Year On - The 'Redhill 1 year support day' has been held with the Football Foundation. A diverse Football Development Plan is now in place at the site; including Diversionary, Disability, Female Specific sessions and Coach Education courses. An in depth impact report has been developed to outline the key achievements over the past 12 months.

Colwick Play Day - Organised and funded by Colwick Parish Council and Gedling Borough Council, the third Colwick Play day was held in June.

Over 1200 attended and Gedling Play Forum provided art & craft activities using materials that would have gone to landfill, there was a mini skate-jam on the Joshua Dale Skate-park along with Body Zorbs. The White Post Farm came with their mini petting zoo and Sherwood Bushcraft were offering advice on how to be a young Bear Grilles. Peter Presto enthralled the audience with his magic show; children could also take part in a drumming workshop, try their hand at Street Dancing and face painting.

Spring Themed Children's Event - This event was held at the Civic Centre in April and Gedling Play Forum provided Arts & Crafts using recycled materials, Andy Harris provided a Drumming workshop and Alistair Littlewood was the storyteller.

Over 200 children attended accompanied by adults. Various art & craft activities were on offer, including making bunting to decorate the Civic Centre foyer railings.

Gedling Borough Arts Festival - The programme for this year's Gedling Borough Arts Festival has been confirmed and is being circulated. A committee comprising representatives from New Writers UK, Gedling Homes, Inspire, Gedling Borough Council, Arnold Methodist Church and Arnold Arts Society have programmed and organised the festival. It runs this year from 16th to 21st July at venues across the borough. Some of the activities on offer include craft, writing and poetry workshops, concerts, dance performances and outdoor theatre.

Improvement Plan for Haywood Road Community Centre - The Council has been working alongside Haywood Road Community Association to agree a plan of improvements for Haywood Road Community Association funded by the Council. Proposals include improvements for the toilet facilities and creating internal access to previously designated changing rooms. Meanwhile the Community Association has been working hard to achieve the charitable status that will enable them to apply for a longer-term lease from the Council.

Relaunch of Young Persons Positive Moves Dance Classes - Flying High Expressive Arts Company has relaunched the Young Persons Positive Moves dance classes which were previously delivered by the charity of the same name. Weekly sessions now take place at Pond Hills Lane Community Centre for children and young people with additional needs. The classes have proved to be extremely popular with around 15 young people attending each week. As a result of this Flying High will offer places for young people with additional needs as part of their summer holiday project.

PLACE

Ensure local people are well prepared and able to complete for jobs

Speed networking and ‘have a go’ events - During quarter one Economic Growth has delivered three combined speed networking and ‘have a go’ events. One at Joseph Whitaker to 200 year 10 students, one at Arnold Hill Academy to 240 year 9 students and one at Christ the King to 157 year 10 students. The last of the school events for the 2017/18 academic year will be a combined speed networking and careers fair delivered at Carlton le Willows on 17 July to 245 year 10 students. Across the academic year 1800+ students have received employability support and increased their engagement with the employers and the world of work as the events provide the opportunity for students to speak with a minimum of 11 employers across the morning

Transnational meeting for the Erasmus+ funded project ‘Increasing SME engagement in apprenticeships held by Council - During week commencing 25 June the Council hosted the final transnational meeting for the Erasmus+ funded project ‘Increasing SME engagement in apprenticeships’. Our international partners from Bulgaria, Canada, Germany and Poland visited for the week. During this time we delivered the multiplier event, to share the outputs of the project, on Wednesday 27 June where 135 SMEs, apprenticeship providers, schools and public sector bodies heard about the project outputs and a wider agenda around apprenticeships. The event also included a Skills Marketplace and an opportunity to hear about international examples of best practice in engagement of SMEs and uptake of learners and to hear the latest information on UK apprenticeship policy reforms. A key part was hearing the experiences of SMEs that have recruited apprentices and from the apprentices themselves on their experiences. The event was positively received and a number of spin off activities are taking place as a result. The remainder of the week focused on communicating the outputs and sharing best practice examples from the project as well as looking at project sustainability past the term of the Erasmus+ funding.

Provide an attractive and sustainable local environment that local people can enjoy and appreciate

Adoption of the Papplewick Conservation Area Appraisal - A Conservation Area Appraisal was approved for Papplewick Conservation Area on 28th June 2018. The Appraisal identifies those qualities that contribute to the area’s significance as a place of special architectural and historic interest and provides a framework against which decisions about future development can be made. The purpose of a Conservation Area is not to prevent development but rather to manage change in an informed manner that preserves and enhances the Conservation Area without harming its special character and appearance. A Management Plan has also been prepared to set out broad planning guidance. As part of the preparation of these documents, the boundary of the Conservation Area has been reviewed and an additional area of land to the north west of the village is now included, to reflect the historic interest of the area and the contribution it makes to the Conservation Area.

Gedling Borough Heritage Strategy - The Council has adopted a new Heritage Strategy for the Borough. This will direct the work of the Council for the next few years regarding work with and support for our local heritage partners. Key actions include:

- The delivery of the Gedling Borough's Heritage Brought Alive project
- Support for the Local Plan
- Upkeep of the Historic Buildings at Risk Register
- Development of a Gedling Borough Heritage Way footpath
- Explore plans for a new Heritage Centre at Gedling Country Park
- Consider how to support local heritage assets to have a long-term sustainable future
- Develop long-term plans to work alongside local groups through the Gedling Borough Heritage Forum

Gedling Country Park Nature - A nature trail has been planned for Gedling Country Park and will be installed ready for the start of the school summer holidays. Eight wooden sculptures depicting the wildlife that can be found on the park will be installed around the route of the DDA path. An accompanying booklet has been produced and rubbing plaques and information panels will be attached to the sculptures to encourage families to explore the trail. The trail has been funded by Heritage Lottery with a match funding contribution from the Council and the Friends of Gedling Country Park.

PERFORMANCE

Improve the customer experience of dealing with the Council/ Give taxpayers value for money

Dynamic Council - A number of enhancements are being developed through the Councils Dynamic Council initiative for example:

- A Mobile Device Management solution has been procured and is being successfully piloted. This will enable better management of devices remotely.
- Alternative smartphones have been sourced and will shortly be piloted within the organization
- A number of in-house forms have been improved or developed for use by customers and staff;
- A housing disrepair tenant questionnaire is ready for testing (currently a paper form)
- Five new leisure forms have been created to streamline the cancellation, suspension and change in membership processes, moving them from a paper based system
- Final changes to the Councillor Enquiry System have been implemented
- Several new waste forms and enhancements to existing forms
- Improvements to the existing parts of the employee claims system in respect of notifications
- Improvements to the annual leave digital system
- Ongoing work on all in-house systems in respect of security rewrites and GDPR. Including delete functions and changes to the requests for information system
- Requested changes to the newly created overtime, stand by and call out digital forms have been finalized and are undergoing final testing and roll out
- Enhancements to the Taxi Booking system
- Work commenced on assistance with online payments for Arnold Market stalls
- An online refund form for Revenues is with the team for testing

Award for Communications team - The Communications Team were shortlisted for an MJ award

GDPR Compliance – To ensure that the council is compliant with General Data Protection Regulations the council as completed the following:

- Information Asset Register has been completed for all service areas
- Information Security Policy updated and approved by Cabinet
- Data Protection policy updated and approved by Cabinet
- Data Protection Officer and two deputies appointed
- Breach reporting procedure updated (new breach reporting form and a new dedicated inbox for breach reporting and data protection issues)
- Completed desk top exercise to test application of the breach review form
- Training for FOI reps for each service area
- 4 GDPR training sessions including two specialised sessions for public protection and planning
- Information governance intranet page updated

Maintain a positive and productive working environment and strong staff morale

Mayor's Fun Run - A staff 5km Fun Run was organised to support the Mayor's Charity. Around 30 members of staff took part in the event and positive feedback was provided with suggestions of making it an annual event.

MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 3 July 2018

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Roxanne Ellis
 Councillor Bruce Andrews Councillor Carol Pepper
 Councillor Sandra Barnes Councillor Alex Scroggie
 Councillor Tammy Bisset Councillor Paul Wilkinson

Absent: Councillor Paul Stirland and Councillor John Truscott

Officers in Attendance: R Pentlow, L Mellors and F Whyley

11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Stirland and Truscott.

12 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 JUNE 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

13 DECLARATION OF INTERESTS.

None

14 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

15 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

16 APPLICATION FOR A THREE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - SS

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for SS.

SS attended the meeting with a friend and both addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To refuse SS's application for a Joint Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

SS was advised of his right to appeal against the decision of the Committee.

4.58pm Councillor Ellis left the meeting.

17 APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - GSCT

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for GSCT.

GSCT attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To approve GSCT's application for a Joint Hackney Carriage/Private Hire Driver's Licence for 1 year.

18 APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE

HIRE DRIVERS LICENCE - MA

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for MA.

MA attended the meeting with his business partner. MA addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To refuse MA's application for a Joint Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

MA was advised of his right to appeal against the decision of the Committee.

19

APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - RSA

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for RSA.

RSA attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To approve RSA's application for a Joint Hackney Carriage/Private Hire Driver's Licence for 1 year and issue with a warning to notify the Council of any future incidents and convictions.

The meeting finished at 6.05 pm

Signed by Chair:
Date:

MINUTES CABINET

Tuesday 10 July 2018

Councillor John Clarke (Chair)

Councillor Peter Barnes
Councillor David Ellis
Councillor Gary Gregory

Councillor Jenny Hollingsworth
Councillor Henry Wheeler

Observers: Councillor Chris Barnfather

Absent: Councillor Michael Payne

Officers in Attendance: H Barrington, A Gibson, C Goodall, M Hill and
D Wakelin

26 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Payne.

27 DECLARATION OF INTERESTS.

The Chair declared a non-pecuniary interest in the Local Planning Document on behalf of all Members present as a number of sites contained within the document were in the ownership of the Borough Council.

28 ADOPTION OF LOCAL PLANNING DOCUMENT

The Service Manager Planning Policy introduced a report which had been circulated prior to the meeting, presenting the Gedling Borough Council Local Planning Document for adoption.

The Chair thanked officers in the Planning Policy team for their efforts and also thanked opposition members, particularly Councillors Barnfather and Bexon, for their input and professionalism.

RESOLVED to:

- 1) Recommend to Council that the Gedling Borough Local Planning Document including the Policies Map as attached at Appendix C and Appendix D to the report is adopted
- 2) Delegate authority to the Service Manager for Planning Policy, in consultation with the Chair of Planning Committee, to make any

minor changes (e.g. typing errors, formatting and images) necessary prior to publication of the Local Planning document and Policies Map (such changes will not alter the material content of Appendices C and D);

- 3) Authorise the Service Manager for Planning Policy to publish the adopted documents and an adoption statement in accordance with Regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

29 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 1.10 pm

Signed by Chair:
Date:

MINUTES PLANNING COMMITTEE

Wednesday 11 July 2018

Councillor John Truscott (Chair)

In Attendance: Councillor Paul Wilkinson Councillor David Ellis
 Councillor Michael Adams Councillor Barbara Miller
 Councillor Peter Barnes Councillor Marje Paling
 Councillor Chris Barnfather Councillor Colin Powell
 Councillor Alan Bexon Councillor Alex Scroggie
 Councillor Jim Creamer Councillor Jane Walker
 Councillor Kevin Doyle Councillor Henry Wheeler

Absent: Councillor Pauline Allan and Councillor Meredith Lawrence

Officers in M Avery, C Goodall, D Gray and S Oleksiw
Attendance:

13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Allan and Lawrence. Cllr Creamer attended as a substitute.

14 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 13 JUNE 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

15 DECLARATION OF INTERESTS

None.

16 APPLICATION NO. 2014/0238 - LAND WEST OF WESTHOUSE FARM

Proposed residential development for 101 market dwelling units, new access, amenity space, open space.

The Service Manager – Development Services introduced the report.

RESOLVED that the Borough Council GRANTS OUTLINE PLANNING PERMISSION, subject to the applicant entering into a Section 106 Agreement with the Borough Council as local planning authority and with the County Council as local highway and education authority for the provision of, or financial contributions towards, Open Space, Healthcare Facilities, Integrated Transport, Management Company and Educational Facilities; and subject to the following conditions:

Conditions

- 1 Approval of the details of Appearance, Landscaping, Layout and Scale (hereinafter called "the reserved matters") shall be obtained from the Local Planning Authority before the commencement of any development.
- 2 Application for the approval of reserved matters must be made not later than three years from the date of the outline permission and the development to which this permission relates must be begun within two years from the date of final approval of reserved matters.
- 3 The vehicular access hereby permitted shall be constructed strictly in accordance with the Proposed Site Access drawing (13152-010), deposited on 28th February 2014.
- 4 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Borough Council and once the Borough Council has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken and, where remediation is necessary, a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Borough Council. The Remediation Scheme shall be implemented as approved.
- 5 In the event that remediation is required to render the development suitable for use, a written remediation scheme and timetable of works shall be submitted to and approved in writing by the Borough Council. The scheme shall then be implemented in accordance with the approved details. Prior to the development being first brought into use, a Verification Report (that satisfactorily demonstrates the effectiveness of the remediation carried out and identifying any requirements for longer-term monitoring of pollutant linkages, maintenance and arrangements for contingency action) must be submitted to and approved in writing by the Borough Council.

- 6 No development shall take place until a Construction Environmental Method Statement has been submitted to, and approved in writing by, the local planning authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for: (i) the parking of vehicles of site operatives and visitors; (ii) loading and unloading of plant and materials; (iii) storage of plant and materials used in constructing the development; (iv) the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate; (v) wheel washing facilities; (vi) measures to control the emission of dust and dirt during construction; (vii) a scheme for recycling/disposing of waste resulting from demolition and construction works.
- 7 Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of the new road, including longitudinal and cross sectional gradients, visibility splays, Traffic Regulation Orders, street lighting, drainage and outfall proposals, construction specification, provision of and diversion of utilities services, and any proposed structural works. All details submitted to the Borough Council for approval shall comply with the County Council's Highway Design and Parking Guides which are current at the time the details are submitted. The development shall be implemented in accordance with the approved details, which shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
- 8 No development shall commence on any part of the application site unless or until; (1) a suitable access arrangement, as shown for indicative purposes on drawing number 13152-010; (2) the provision of pedestrian links and a suitable crossing point to the nearby bus stops; (3) the provision of upgrades to the public footpath link to the NET tram stop at Butlers Hill, as well as cycle links to the Leen Valley Country Park; and (4) the provision of a new 'Gateway' treatment and extended traffic calming zone for Moor Road; have been provided to the satisfaction of the Local Planning Authority.
- 9 Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of a surface water drainage scheme for the site based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed and shall be retained for the lifetime of the development. The scheme to be submitted shall demonstrate: (1) The utilisation of holding sustainable drainage techniques which incorporate at least two differing forms of SuDS treatment in accordance with Table 3.3 of CIRIA C697

- 'The SuDS Manual' prior to discharging from the site; (2) The limitation of surface water run-off to the equivalent Greenfield runoff rate; (3) The ability to accommodate surface water run-off on-site up to the critical 1 in 100 year event plus an appropriate allowance for climate change, based upon the submission of drainage calculations; and (4) Responsibility for the future maintenance of drainage features.
- 10 Before development is commenced, there shall be submitted to and approved in writing by the Borough Council details of an archaeological scheme of treatment. The scheme shall include post-determination evaluation beginning with a scheme of geophysical survey, possibly with a subsequent scheme of trial trenching and/or archaeological monitoring, as deemed necessary. The scheme shall be implemented strictly in accordance with the approved details.
 - 11 Before development is commenced there shall be submitted into and approved in writing by the Local Planning Authority, (1) A tree protection plan to graphically show the locations of any tree and root protection barriers; (2) Arboricultural impact assessment identifying what impacts might arise from the proposed works; (3) Arboricultural Method Statement to give guidance on aspects of proposed works which were identified within the arboricultural impact assessment. The AMS provides guidance as to how works might be mitigated or compensated for; (4) Details of any special engineering works and surfacing required near trees. The approved measures of protection shall be implemented strictly in accordance with the approved details for the duration of the construction period.
 - 12 Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of a 'bat friendly' lighting scheme to ensure that artificial lighting (including any construction site lighting and compound lighting), avoids illuminating boundary features such as hedgerows and other areas of retained or created habitat (including the balancing pond). The scheme shall be implemented strictly in accordance with the approved details.
 - 13 Before development is commenced, there shall be submitted to and approved in writing by the Borough Council details of a scheme for the incorporation of integrated bird and bat boxes within the fabric of a proportion of the houses; bird boxes should target species such as house sparrow, swallow and swift. The scheme shall be implemented strictly in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development.

- 14 Before development is commenced, including any vegetation clearance or ground works, there shall be submitted to and approved in writing by the Borough Council a reptile method statement to ensure the field margins are cleared sensitively. The method statement shall be implemented strictly in accordance with the approved details before the development is first commenced.
- 15 No vegetation clearance or ground works shall be undertaken until the site has been walked by an ecologist to ensure that badgers have not moved onto the site. If any badgers are found to be present, details of any mitigation measures that may be deemed necessary shall be submitted to and approved in writing by the Borough Council before vegetation clearance or ground works commence. The mitigation measures shall be implemented in accordance with the approved details before development commences.
- 16 During the construction phase, if any trenches are left open overnight, they should be left with a sloping end or ramp to allow badgers or other mammals that may fall into the excavation to escape, and any pipes over 150 mm in diameter should be capped off at night to prevent mammals from entering them.
- 17 The detailed plans and particulars to be submitted as reserved matters in relation to scale shall include details of existing and proposed site levels in relation to adjacent properties. The development shall be implemented in accordance with the approved details, unless otherwise prior agreed in writing by the Borough Council.
- 18 The detailed plans and particulars to be submitted as reserved matters in relation to appearance shall include details of the materials to be used in the external elevations and roofs of the proposed buildings. The development shall be carried out in accordance with the approved details, which shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
- 19 The detailed plans and particulars to be submitted as reserved matters in relation to landscaping shall include: (a) details of the size, species, positions and density of all trees and shrubs to be planted, which shall consist of native species, ideally of local provenance, where possible; (b) details of the boundary treatments, including those to individual plot boundaries; (c) the proposed means of surfacing access roads, car parking areas, roadways and the frontages of properties such as driveways and footpaths to front doors and (d) a programme of implementation. The development shall be implemented in accordance with the approved details, which shall be retained for the lifetime of the

development, unless otherwise prior agreed in writing by the Borough Council.

- 20 If within a period of five years beginning with the date of the planting of any tree or shrub, approved as reserved matters in relation to landscaping, that tree or shrub, or any tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Borough Council seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place.
- 21 Any garage doors shall be set back from the highway boundary a minimum distance of 5 metres for sliding or roller shutter doors, 5.5 metres for up and over doors or 6 metres for doors opening outwards. The garage doors shall be retained to this specification for the lifetime of the development.

Reasons

- 1 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990. The application is expressed to be in outline only in accordance with Article 5 of the Town and Country Planning (Development Management Procedure)(England) Order 2015.
- 2 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990.
- 3 For the avoidance of doubt.
- 4 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of Policies ENV1 and ENV3 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 5 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of Policies ENV1 and ENV3 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 6 To protect the residential amenity of the area in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).

- 7 To ensure that the roads of the proposed development are designed to an adoptable standard in order to accord with Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 8 To ensure an adequate form of development in the interests of highway safety in accordance with Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 9 To prevent the increased risk of flooding; to improve and protect water quality; to improve habitat and amenity; to ensure the future maintenance of the sustainable drainage structures; and to protect the water environment from pollution, in accordance with the National Planning Policy Framework and Policies 1 and 17 of the Aligned Core Strategy Submission Documents.
- 10 To ensure the appropriate investigation and recording of archaeological features, in accordance with Section 12 of the National Planning Policy Framework and Policy 11 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 11 To minimise any potential impacts on biodiversity and the landscape in accordance with Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 12 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling (September 2014).
- 13 To enhance biodiversity in accordance with Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 14 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling (September 2014).
- 15 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling (September 2014).
- 16 To minimise any potential impacts on biodiversity in accordance with the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).

- 17 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 18 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 19 To ensure that the landscaping of the proposed development accords with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 20 To ensure a satisfactory development, in accordance with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 21 In the interests of highway safety in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).

Reasons for Decision

The development has been considered in accordance with the National Planning Policy Framework, the Aligned Core Strategy for Gedling Borough (September 2014) The Gedling Borough Replacement Local Plan (Certain Policies Saved 2014), and the Local Planning Document Part 2 where appropriate. In the opinion of the Borough Council, the proposed development largely accords with the relevant policies of these frameworks and plans. Where the development conflicts with the Development Plan, it is the opinion of the Borough Council that other material considerations indicate that permission should be granted. The benefits of granting the proposal outweigh any adverse impact of departing from the Development Plan.

Notes to Applicant

It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks.

The Advanced Payments Code in the Highways Act 1980 applies and under section 219 of the Act payment will be required from the owner of the land fronting a private street on which a new building is to be erected. The developer should contact the Highway Authority with regard to compliance with the Code, or alternatively to the issue of a Section 38 Agreement and bond under the Highways Act 1980. A Section 38 Agreement can take some time to complete. Therefore, it is recommended that the developer contact the Highway Authority as early as possible.

It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for the proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site.

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act. All correspondence with the Highway Authority should be addressed to: TBH - NCC (Highways Development Control) (Floor 8), Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford, Nottingham, NG2 7QP.

The Environment Agency advises that condition 8 should not be altered without its prior notification to ensure that the above requirements can be incorporated into an acceptable drainage scheme that reduces the risk of flooding.

The Environment Agency does not consider oversized pipes or box culverts as sustainable drainage. Should infiltration not be feasible at the site, alternative above ground sustainable drainage should be used.

The Environment Agency advises that surface water run-off should be controlled as near to its source as possible through a sustainable drainage approach to surface water management. Sustainable Drainage Systems (SuDS) are an approach to managing surface water run-off which seeks to mimic natural drainage systems and retain water on-site, as opposed to traditional drainage approaches which involve piping water off-site as quickly as possible.

The Environment Agency advises that SuDS involve a range of techniques, including methods appropriate to impermeable sites that hold water in storage areas e.g. ponds, basins, green roofs etc rather than just the use of infiltration techniques. Support for the SuDS approach is set out in NPPF.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

The Borough Council has worked positively and proactively with the applicant, in accordance with paragraphs 186 and 187 of the National Planning Policy Framework, based on seeking solutions to problems arising in relation to dealing with the planning application. This has been achieved by meeting the applicant to discuss issues raised, providing details of issues raised in consultation responses; requesting clarification, additional information or drawings in response to issues raised; and providing updates on the application's progress.

The County Council Rights of Way require that the availability of the Bestwood St Albans Parish Footpath No.3, which runs alongside the northern boundary of the site, is not affected or obstructed in any way by the proposed development at this location, unless subject to appropriate diversion or closure orders. The County Council should be consulted on any re-surfacing or gating issues and the developers should be aware of potential path users in the area, who should not be impeded or endangered in any way.

No removal of hedgerows, trees or shrubs which have the potential to support nesting birds shall take place between 1st March and 31st August inclusive, unless a competent ecologist has undertaken a careful, detailed check for active birds' nests immediately before clearance works commence and provided written confirmation that no birds will be harmed and/or that there are appropriate measures in place to protect nesting bird interest on site. Any such written confirmation should be submitted to the local planning authority. As you will be aware all birds, their nests and eggs (except pest species) are protected by the Wildlife and Countryside Act 1981 (and as amended).

Date Recommended: 18th June 2018

17

APPLICATION NO. 2018/0578 - LAND ADJOINING MOOR ROAD, BESTWOOD

New access road linking the new Hawthorne Primary school to Moor Road, Bestwood.

The Service Manager – Development Services introduced the report.

RESOLVED that subject to no further material planning considerations being raised following the expiry of the Statutory Press Notice Consultation period - The Borough Council GRANTS PLANNING PERMISSION, subject to the following conditions:

Conditions

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 The development hereby approved shall be constructed in accordance with the details within the Application Form, Drawings, and Submission Documents received on 9th June 2018 drawing no's: Planning Statement dated 8th June 2018; RT-MME-126954-01 (Arboricultural Survey - Middlemarch Environmental); N1100/2 - GA_104 (School Access Road); N1100/2 - GA_105 (Site Location Plan); and N1100/2 - GA_107_A (Proposed Vegetation Alterations).
- 3 The new link road cannot be utilised unless or until; a suitable access arrangement as shown for indicative purposes on drawing number 13152-010 has been provided to the satisfaction of the Local Planning Authority.
- 4 No part of the New Access Road hereby permitted shall be provided until details of the new road have been submitted to and approved in writing by the Local Planning Authority including longitudinal and cross sectional gradients, visibility splays, traffic regulation orders, street lighting, drainage and outfall proposals, construction specification, provision of and diversion of utilities services, and any proposed structural works. The access road shall be implemented in accordance with these details to the satisfaction of the Local Planning Authority.

Reasons

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.
- 3 To ensure an adequate form of access arrangement is provided in the interests of highway safety
- 4 To ensure the new link road is constructed to adoptable standards.

Reasons for Decision

The development has been considered in accordance with the National Planning Policy Framework, the Aligned Core Strategy for Gedling Borough (September 2014) The Gedling Borough Replacement Local Plan (Certain Policies Saved 2014), and the Local Planning Document Part 2 where appropriate. In the opinion of the Borough Council, the proposed development largely accords with the relevant policies of these frameworks and plans. Where the development conflicts with the Development Plan, it is the opinion of the Borough Council that other material considerations indicate that permission should be granted. The benefits of granting the proposal outweigh any adverse impact of departing from the Development Plan.

Notes to Applicant

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act

The link road should be designed to Nottinghamshire County Councils Highway Design guidance link <http://www.nottinghamshire.gov.uk/transport/roads/highway-design-guide> and an appropriate agreement entered into with the Highway Authority to enable construction of the highway

An application is to be made for a Traffic Regulation Order to reduce the speed limit on Moor Road from 40mph to 30mph to facilitate the access arrangement to the link road which is to be undertaken at the applicants' expense. All correspondence with the Highway Authority should be addressed to: - NCC (Highways Development Control) (Floor 3), Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for

the proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site.

It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks.

The Borough Council has worked positively and proactively with the applicant, in accordance with paragraphs 186 and 187 of the National Planning Policy Framework, based on seeking solutions to problems arising in relation to dealing with the planning application. This has been achieved by meeting the applicant to discuss issues raised, providing details of issues raised in consultation responses; requesting clarification, additional information or drawings in response to issues raised; and providing updates on the application's progress.

Date Recommended: 28th June 2018

18 APPLICATION NO. 2018/0296 - 400 WESTDALE LANE WEST, MAPPERLEY

Erection of single storey extensions to the side and rear, installation of canopies, external alterations and buggy store to front, in conjunction with use as a day nursery.

Mr Robin Batten, the applicant, spoke in support of the application.

Mrs Leanne Banks, a local resident, spoke against the application.

The Service Manager – Development Services informed members that further to the publication of the report a revised first floor plan had been submitted, detailing 10 children and revised elevations, which confirmed the precise materials to be used in the construction of the extensions. These revisions would be included as an amendment to condition 2.

RESOLVED to Grant planning permission subject to amended conditions;

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.

2. This permission shall be read in accordance with the following plans/details submitted to the Local Planning Authority; email received from the applicant's agent on 11th July, drawings 101 Rev D, 102 Rev C, 150 Rev D and 151 Rev D received on 4th July, email received from the applicant's agent on the 3rd July, drawings 001 Rev C, 100 Rev B, 125 Rev B, 126 Rev C received on 15th June 2018, buggy store details received on 3rd April 2018.
3. The maximum number of children on site at any time shall not exceed 75.
4. The extensions shall be rendered in accordance with the approved plans prior to being brought into first use.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt and to define the terms of this permission.
3. To ensure that the number of children permitted at the property is not increased, in the interests of the residential amenities of adjacent occupiers and to ensure that there is not a material change in the amount of vehicular activity.
4. In the interests of visual amenity.

Reasons for Decision

The site has an existing unrestricted use within planning use class D1 and planning permission is not required to change the use of the building to operate a day nursery. Subject to a condition restricting the number of children that can attend the premises, it is not considered that the impact of the proposed development would be materially different than that which would arise from the use of the existing building, in terms of the impact upon residential amenity and highway safety. The proposal is considered to be acceptable in design terms and would not cause harm to visual amenity of the surrounding streetscene. For these reasons, the proposal would accord with the objectives of the National Planning Policy Framework, Policies A, 1, 10 and 12 of the Aligned Core Strategy, Saved Policies ENV1, T10 and C3 of the Replacement Local Plan and Policies LPD 32, LPD 57 and LPD 61 of the Local Planning Document (Part 2 Local Plan).

Notes to Applicant

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. Following concerns raised about the impact of the rear extension, amended plans have been received which have successfully overcome this concern.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the development type proposed is zero rated in this location.

19 **APPLICATION NO. 2018/0394 - CERTIFICATE OF APPROPRIATE ALTERNATIVE DEVELOPMENT**

Application for a S17 Certificate for Appropriate Alternative Development.

The Service Manager – Development Services introduced the report.

RESOLVED:

- (A) That a positive Certificate be issued under section 17(1)(a) of Part III of the Land and Compensation Act 1961, as amended by Part 9 of the Localism Act 2011, indicating that it is the opinion of the Local Planning Authority that planning permission would have been granted for development comprising of the construction of up to eleven dwelling houses within Class C3 use if it were not proposed to be**

acquired by the authority possessing compulsory purchase powers:

- (B) That authorisation is given to the Service Manager, Development Services, in consultation with the Director for Organisational Development and Democratic Services, to issue the Certificate of Appropriate Alternative Development, including the conditions and planning obligations to which planning permission for the development could reasonably have been expected to be subject and a statement of the Council's reasons, which shall be based on the contents of this report, meeting the statutory requirements of the Land Compensation Act 1961 (as amended).

20 APPLICATION NO. 2018/0516 - 103 MOORE ROAD, MAPPERLEY

Erection of a single storey rear extension.

RESOLVED that the Borough Council GRANTS FULL PLANNING PERMISSION, subject to conditions;

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. This permission shall be read in accordance with the application form received on the 16th May 2018, the location plan received on the 16th May 2018, the block plan received on the 16th May 2018 and the plan received on the 16th May 2018, drawing number 5/17/2. The development shall thereafter be undertaken in accordance with these plans/details.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt.

Reasons for Decision

In the opinion of the Borough Council as Local Planning Authority the proposed extension is visually acceptable and results in no significant impact on neighbouring residential properties. There are no highway safety implications arising from the proposal. The proposal therefore

accords with the NPPF, Policy 10 (Design and Enhancing Local Identity) of the Aligned Core Strategy 2014, Saved Policies ENV1 (Development Criteria) and H10 (Extensions) of the Gedling Borough Replacement Local Plan and Policies LPD 32 (Amenity) and LPD 42 (Extensions to Dwellings Not in the Green Belt) of the emerging Local Planning Document (Part 2 Local Plan).

Notes to Applicant

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website at www.gedling.gov.uk. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the gross internal area of new build is less 100 square metres

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. During the processing of the application there were no problems for which the Local Planning Authority had to seek a solution in relation to this application.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

**21 APPLICATION NO. 2018/0510 - 7 GROUVILLE DRIVE,
WOODTHORPE**

Single storey rear extension and raised terrace area to the rear.

RESOLVED to Grant Planning Permission subject to conditions:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. This permission shall be read in accordance with the application form, site location plan and deposited plans, drawing no's 180012/PL03, 180012/PL04, 18002(PL)01 rev C and 18002(PL)02 rev A, received on 22nd May 2018. The development shall thereafter be undertaken in accordance with these plans/details.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt.

Reasons for Decision

In the opinion of the Borough Council, the proposed development would have no significant undue impact on neighbouring residential amenity or the locality in general. The proposal is of a size and design in keeping with the existing dwelling and its wider setting. The development therefore complies with the National Planning Policy Framework (2012) and Policy 10 of the Gedling Borough Aligned Core Strategy, Policies ENV1 and H10 of the Gedling Borough Replacement Local Plan (Certain Policies Saved) 2014 and emerging LPD32 and LPD42.

Notes to Applicant

Positive and Proactive Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. During the processing of the application there were no problems for which the Local Planning Authority had to seek a solution in relation to this application.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining

feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website at www.gedling.gov.uk. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the gross internal area of new build is less 100 square metres

22 TREE PRESERVATION ORDER - FLATTS LANE, CALVERTON

Protection of a group of 2 trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Flatts Lane.

23 TREE PRESERVATION ORDER - HAYDEN LANE

Protection of a group of 3 trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Hayden Lane.

24 TREE PRESERVATION ORDER - LODGE FARM LANE

Protection of two individuals trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Lodge Farm Lane.

25 TREE PRESERVATION ORDER - MAIN STREET, CALVERTON

Protection of a group of 3 trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Main Street.

26 TREE PRESERVATION ORDER - ROLLESTON DRIVE

Protection of a group of 8 trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Rolleston Drive.

27 TREE PRESERVATION ORDER - WEST OF A60

Protection of two groups of trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at West of A60, Redhill.

28 TREE PRESERVATION ORDER - WESTHOUSE FARM

Protection of a group of 9 trees and a group of 7 trees by a Tree Preservation Order (TPO).

RESOLVED that the Service Manager, Development Services, be authorised to make a Tree Preservation Order in respect of the identified trees situated on land at Westhouse Farm.

29 DELEGATION PANEL ACTION SHEETS

RESOLVED to note the information.

30 FUTURE PLANNING APPLICATIONS

Noted.

31 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.55 pm

Signed by Chair:
Date:

MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

Tuesday 24 July 2018

Councillor John Clarke (Chair)

Councillor Michael Payne	Councillor Bob Collis
Councillor Michael Adams	Councillor Kevin Doyle
Councillor Chris Barnfather	Councillor Marje Paling

Officers in Attendance: D Archer, H Barrington and A Dubberley

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 23 MAY 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 DRAFT PAY AND PERFORMANCE POLICY FOR THE POST OF CHIEF EXECUTIVE

The Service Manager Organisational Development introduced a report, which had been circulated prior to the meeting, recommending implementation of a Pay and Performance Policy to be applied to the post of Chief Executive.

RESOLVED to:

- 1) Support the proposed policy at Appendix 1 to the report; and
- 2) Authorise the implementation of the amended Pay and Performance Policy for application to the new Chief Executive as part of the standard terms and conditions of the post.

5 DESIGNATION OF SECTION 151 OFFICER

The Director of Organisational Development introduced a report, which had been circulated prior to their meeting, proposing to designate the Service Manager, Financial Services, as the Council's Section 151 Officer.

RESOLVED:

To designate Alison Ball, Service Manager, Financial Services as the Council's Section 151 Officer on an interim basis as set out in the report

6 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

7 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

8 SELECTION INTERVIEWS TO FILL THE POST OF CHIEF EXECUTIVE

Consideration was given to a report of the Chief Executive which provided supporting information on the process for interviewing candidates for the role of Chief Executive

Following the interview process it was

RESOLVED to:

- 1) Recommend to Council that Karen Bradford be appointed as Chief Executive and formally designated as Head of Paid Service, Returning Officer and Electoral Registration Officer;
- 2) Recommend to Council that the appointment shall be subject to the usual 6 month probationary period;
- 3) Inform the Monitoring Officer of the recommendation of the committee and to ask the Monitoring Officer to implement due process to notify the executive and report to full Council;

- 4) Agree that a provisional officer of employment can be made by the Service Manager: Organisational Development, subject to references, the usual employment checks and Council approval; and
- 5) Agree the starting salary to be offered shall be £108,000.

The meeting finished at 4.05 pm

Signed by Chair:
Date:

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MINUTES AUDIT COMMITTEE

Tuesday 24 July 2018

Councillor Paul Feeney (Chair)

Councillor Bob Collis	Councillor Boyd Elliott
Councillor Sandra Barnes	Councillor Helen Greensmith
Councillor Chris Barnfather	Councillor Viv McCrossen

Officers in Attendance: A Ball, A Dubberley and M Hill

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 20 MARCH 2018

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 INTERNAL AUDIT PROGRESS REPORT 2017/18

Amjad Ali, Audit Manager (RSM), introduced a report, which had been circulated prior to the meeting, summarising the outcome of audit activity completed between December and March.

RESOLVED:

To note the report.

5 ANNUAL INTERNAL AUDIT REPORT 2017/18

Amjad Ali, Audit Manager (RSM), introduced a report, which had been circulated prior to the meeting, reporting audit activities during the 2017/18 financial year.

RESOLVED:

To note the report.

6 KPMG EXTERNAL AUDIT REPORT 2017/18

Andrew Bush and Thomas Tandy (KPMG) presented the External Audit Report, which was circulated to members at the meeting, which gave opinion on the 2017/18 year.

RESOLVED:

To note the KPMG External Audit Report for 2017/18.

7 ANNUAL GOVERNANCE STATEMENT 2017/18 AND STATEMENT OF ACCOUNTS 2017/18

The Financial Services Manager explained that there were some outstanding queries from Council's external auditors on this year's accounts meaning there had been a delay in finalising them. She explained that it was hoped that the queries could be discussed and resolved within the coming days without missing the 31 July sign off deadline.

The Chair therefore proposed to adjourn consideration of the item until Tuesday 31 July in order to give officers the time to finalise the statement of accounts.

RESOLVED:

To defer consideration of the item until Tuesday 31 July, at a time to be agreed outside of the meeting, to allow the statement of accounts to be finalised.

8 CORPORATE RISK MANAGEMENT SCORECARD

The Service Manager Financial Services introduced a report, which had been circulated prior to the meeting updating members on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the progress of actions identified within the Corporate Risk Register.

9 INTERNAL AUDIT PROGRESS REPORT 2018/19

Amjad Ali, Audit Manager (RSM), introduced a report, which had been circulated prior to the meeting, summarising the outcome of audit activity completed between April and July.

RESOLVED:

To note the report and actions taken or to be taken.

10 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting adjourned at 6:15 pm

The meeting resumed at 2:30 pm on Tuesday 31 July 2018 with Councillor Feeney in the Chair and Councillors Barnes and Collis present.

11 ANNUAL GOVERNANCE STATEMENT 2017/18 AND STATEMENT OF ACCOUNTS 2017/18

Following the adjournment, the Service Manager Financial Services explained that the remaining queries from the Council's external auditors, which concerned the valuation of some of the Council's assets, had been resolved.

Andrew Bush (KPMG) explained that the External Audit Report (considered by the Committee as agenda item 6) had been changed to reference the fact that the valuation of assets had been agreed. The auditors did, however, recommend that an independent valuation of the Civic Centre building was obtained during 2018/19 to ensure that it was robust.

The Service Manager Financial Services introduced a report, which had been circulated prior to the meeting, seeking approval of the Annual Governance Statement and Statement of Accounts 2017/18. She explained that there were two amendments to make to the report as follows:

- 1) To insert a new paragraph c) into paragraph 12 of the letter of representation to read "c) It is satisfied that the assumptions and basis of the property valuations are appropriate and reflective of local market conditions."
- 2) Replace page 108 of the agenda (the statement of responsibilities for the statement of accounts) with a new version of the document which makes the responsibilities of the Chief Financial Officer clearer, as appended to the minutes.

RESOLVED to:

- 1) Approve the Annual Governance Statement for 2017/18 at Appendix 1 to the report;

- 2) Following approval of the Annual Governance Statement, consider the Statement of Accounts for 2017/18 at Appendix 2 to the report;
- 3) Approve the Statement of Accounts for 2017/18 at Appendix 2 to the report subject to including a revised statement of responsibilities for the statement of accounts;
- 4) Note the Narrative Statement on pages 3 to 13 of the Statement of Accounts (appendix 2 to the report); and
- 5) Agree the Letter of Representation at Appendix 3 to the report, subject to the amendment above.

The meeting finished at 2.50 pm

Signed by Chair:
Date:

MINUTES CABINET

Thursday 2 August 2018

Councillor John Clarke (Chair)

Councillor Michael Payne
Councillor Peter Barnes
Councillor David Ellis

Councillor Gary Gregory
Councillor Jenny Hollingsworth

Absent: Councillor Henry Wheeler and Councillor Chris Barnfather

Officers in Attendance: M Hill, R Caddy, C Dean, A Dubberley, D Wakelin and F Whyley

30 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Wheeler and Barnfather (observer).

31 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 28 JUNE AND 10 JULY 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

32 DECLARATION OF INTERESTS.

None

33 PRUDENTIAL CODE INDICATOR MONITORING 2018/19 AND QUARTERLY TREASURY ACTIVITY REPORT FOR QUARTER ENDED 30 JUNE 2018

The Assistant Director Finance introduced a report, which had been circulated prior to the meeting, informing Members of the performance monitoring of the 2018/19 Prudential Code Indicators, and advising Members of the quarterly treasury activity, as required by the Treasury Management Strategy.

RESOLVED:

To note the report, together with the Treasury Activity Report 2018/19 for Quarter 1, at Appendix 1, and the Prudential and Treasury Indicator Monitoring 2018/19 for Quarter 1, at Appendix 3 to the report.

34 QUARTERLY BUDGET MONITORING, PERFORMANCE DIGEST & VIREMENT REPORT

The Assistant Director Finance introduced a report providing details of the likely year-end financial position as at the end of quarter 1 of the 2018/19 financial year. The Acting Chief Executive provided some details of performance during the same period.

RESOLVED to:

- 1) Note the progress against Improvement Actions and Performance Indicators in the 2018/19 Gedling Plan;
- 2) Agree the amendments to the performance indicator targets set out in paragraph 2.1.4 of the report;
- 3) Approve the General Fund Revenue Budget virements included in Appendix 1 to the report;
- 4) Note the use of reserves and funds during quarter one as detailed in Appendix 2 to the report; and
- 5) Approve the changes to the capital programme included in paragraph 2.2.3 of the report and refer to Council for approval the following amendment to the capital programme:
 - The removal of the Calverton Soft Play scheme (£140,000).

35 COMMUNITY INFRASTRUCTURE LEVY ANNUAL REPORT

The Acting Chief Executive introduced a report, which had been circulated prior to the meeting, reporting on monies collected through the community infrastructure levy.

RESOLVED to:

- 1) Note the report; and
- 2) Agree to the publication of the Community Infrastructure Levy Annual Report for 2017/18 as detailed in the report.

36 UPDATES TO THE COMPLAINTS, COMPLIMENTS AND COMMENTS POLICY

The Service Manager Customer Services and Communications introduced a report, which had been circulated prior to the meeting, seeking approval to change Complaints, Compliments and Comments Policy.

RESOLVED to approve:

- 1) The Complaints, Compliments and Comments Policy at Appendix 1 to the report; and
- 2) The Unreasonably Persistent Complainants Policy at Appendix 2 to the report.

37 ADVERTISING AND SPONSORSHIP POLICY

The Sales and Marketing Manager introduced a report, which had been circulated prior to the meeting, seeking approval for the introduction of an advertising and sponsorship policy.

RESOLVED to:

- 1) Approve advertising of the council's services on council-owned assets and media, including those not currently used for advertising, enabling the Council to run more effective promotional campaigns;
- 2) Approve the advertising on and sponsorship of Council-owned assets from third parties, thereby providing an effective platform for businesses and public organisations to promote their services;
- 3) Authorise the Director responsible for Sales and Marketing to put formal processes in place for the booking, management and delivery of advertising and sponsorship, including the preparation of appropriate terms and conditions for advertisers and sponsors;
- 4) Approve the Advertising and Sponsorship Policy at Appendix A to the report which provides a framework for future advertising and sponsorship activity; and
- 5) Delegate authority for managing and approving advertisement and sponsorship proposals to the Director responsible for the relevant service area, in consultation with the Sales and Marketing Manager. Where the advertising or sponsorship proposal relates to a number of services areas authority is delegated to the Director responsible for Sales & Marketing, in consultation with the Director(s) of the relevant service

38 GEDLING CONVERSATION 2018

The Service Manager Customer Services and Communications introduced a report which had been circulated prior to the meeting, seeking agreement for the programme of activities for the Gedling Conversation 2018.

RESOLVED:

To approve the programme of activities for the Gedling Conversation 2018.

39

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at Time Not Specified

Signed by Chair:
Date:

of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

25 CHANGE OF CIRCUMSTANCE OF HACKNEY CARRIAGE / PRIVATE HIRE DRIVER (MTAK)

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a change of circumstances of a Joint Hackney Carriage/Private Hire Driver's Licence for MTAK.

MTAK attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To suspend the Hackney Carriage/Private Hire Driver's Licence held by MTAK for 56 days without immediate effect and to give MTAK 21 days to surrender his licence and issue with the following warnings:

- 1) To ensure all terms and conditions of his licence are read
- 2) To renew future applications in a reasonable amount of time before his driver's licence expires
- 3) Notify the Council of any pending or actual convictions

MTAK was advised of his right to appeal against the decision of the Committee.

26 CHANGE OF CIRCUMSTANCE OF HACKNEY CARRIAGE / PRIVATE HIRE DRIVER (MMS)

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a change of circumstances of a Joint Hackney Carriage/Private Hire Driver's Licence for MMS.

MMS attended the meeting along with a friend and both addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To suspend the Hackney Carriage/Private Hire Driver's Licence held by MMS for 56 days without immediate effect and to give MMS 21 days to surrender his licence.

MMS was advised of his right to appeal against the decision of the Committee.

5.40pm Councillor Pepper left the meeting.

27 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE (RA)

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for RA.

RA attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To refuse RA's application for a Joint Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

RA was advised of his right to appeal against the decision of the Committee.

28 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE (HN)

Consideration was given to a report by Director of Health and Community Wellbeing, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence for HN.

HN attended the meeting along with his wife and both addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from policy.

RESOLVED:

To approve RSA's application for a Joint Hackney Carriage/Private Hire Driver's Licence for 1 year.

The meeting finished at 6.25 pm

Signed by Chair:

Date:

MINUTES PLANNING COMMITTEE

Wednesday 8 August 2018

Councillor John Truscott (Chair)

In Attendance: Councillor Paul Wilkinson Councillor David Ellis
 Councillor Michael Adams Councillor Meredith Lawrence
 Councillor Pauline Allan Councillor Barbara Miller
 Councillor Chris Barnfather Councillor Marje Paling
 Councillor Alan Bexon Councillor Jane Walker
 Councillor Tammy Bisset Councillor Muriel Weisz
 Councillor Jim Creamer Councillor Henry Wheeler
 Councillor Kevin Doyle

Absent: Councillor Peter Barnes, Councillor Colin Powell and Councillor Alex Scroggie

Officers in Attendance: M Avery, A Gibson, C Goodall, S Oleksiw and G Wraight

32 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Barnes, Powell and Scroggie. Councillors Bisset, Creamer and Weisz attended as substitutes.

33 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 JULY 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

34 DECLARATION OF INTERESTS

The Chair declared a collective non-pecuniary interest in item 8 of the agenda, as Gedling Borough Council was the applicant of the planning application and the land was in their ownership.

35 FIVE YEAR HOUSING LAND SUPPLY ASSESSMENT 2018

The Service Manager – Planning Policy introduced the report.

RESOLVED that Planning Committee notes the content of the Five Year Housing Land Supply Assessment 2018.

36 NATIONAL PLANNING POLICY FRAMEWORK 2018

The Service Manager – Planning Policy introduced the report.

RESOLVED that members note the contents of the report.

37 APPLICATION NUMBER 2014/0273 - LAND AT CORNER OF LONGDALE LANE AND KIGHILL LANE, RAVENSHEAD

Outline Planning Permission for up to 31 No. dwellings with all matters reserved.

The Service Manager – Development Services advised Members that further to the publication of the report, the NHS Mansfield and Ashfield Clinical Commissioning Group would not be seeking a contribution.

The Service Manager – Development Services therefore proposed an amendment to the recommendation in order to remove the requirement for the applicant to enter into a section 106 for the provision of, or financial contribution towards Healthcare facilities.

RESOLVED that the Borough Council GRANTS OUTLINE PLANNING PERMISSION, subject to the applicant entering into a Section 106 Agreement with the Borough Council as local planning authority and with the County Council as local highway and education authority for the provision of, or financial contributions towards, Affordable Housing, Local Labour Agreement, Transport Infrastructure Improvements, Open Space, Management Company and Educational Facilities; and subject to the following conditions:

Conditions

- 1 Approval of the details of Access, Appearance, Landscaping, Layout and Scale (hereinafter called "the reserved matters") shall be obtained from the Local Planning Authority before the commencement of any development.
- 2 Application for the approval of reserved matters must be made not later than three years from the date of the outline permission and the development to which this permission relates must be begun within two years from the date of final approval of reserved matters.
- 3 The detailed plans and particulars to be submitted as reserved matters in relation to scale shall include details of existing and

proposed site levels in relation to adjacent properties. The development shall be implemented in accordance with the approved details, unless otherwise prior agreed in writing by the Local Planning Authority.

- 4 No development shall commence on any part of the application site unless or until a detailed design of the major / minor T junction, as shown for indicative purposes on the illustrative layout has been submitted for approval.
- 5 No part of the development hereby permitted shall be brought into use until the visibility splays of 2.4m x 43m are provided in accordance with details to be first submitted and approved in writing by the Local Planning Authority. The area within the visibility splays referred to in this Condition shall thereafter be kept free of all obstructions, structures or erections exceeding 0.6metres in height.
- 6 No part of the development hereby permitted shall be brought into use until a 2.00m wide footway has been provided across the site frontage on Longdale Lane, in accordance with details to be first submitted and approved in writing by the Local Planning Authority.
- 7 The formal written approval of the Local Planning Authority is required prior to commencement of any development within the site curtilage with regard to parking and turning facilities, access widths, gradients, surfacing, street lighting, structures, visibility splays and drainage (hereinafter referred to as reserved matters.)
- 8 Details of measures to prevent the deposit of debris upon the adjacent public highway shall be submitted and approved in writing by the Local Planning Authority prior to any works commencing on site. The approved measures shall be implemented prior to any other works commencing on site.
- 9 No part of the development hereby permitted shall be occupied until a Travel Plan has been submitted to and approved in writing by the local planning authority. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to promote travel by sustainable modes which are acceptable to the local planning authority and shall include arrangements for monitoring of progress of the proposals. The Travel Plan shall be implemented in accordance with the timetable set out in that plan unless otherwise agreed in writing by the local planning authority.
- 10 A swept path for a Refuse lorry to turn and exit the site in a forward gear shall be submitted with the 'layout' reserved matter.

The Refuse Lorry is an Elite 6 - 8x4MS wide Track (Euro 6 specifications).

- 11 No development shall take place until a Construction Environmental Method Statement has been submitted to, and approved in writing by, the local planning authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for: (i) the parking of vehicles of site operatives and visitors; (ii) loading and unloading of plant and materials; (iii) storage of plant and materials used in constructing the development; (iv) the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate; (v) wheel washing facilities; (vi) measures to control the emission of dust and dirt during construction; (vii) a scheme for recycling/disposing of waste resulting from construction works.
- 12 Before development is commenced there shall be submitted to and approved in writing by the Local Planning Authority details of a surface water drainage scheme for the site based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed and shall be retained for the lifetime of the development. The scheme to be submitted shall demonstrate: (1) The utilisation of holding sustainable drainage techniques which incorporate at least two differing forms of SuDS treatment in accordance with Table 3.3 of CIRIA C697 'The SuDS Manual' prior to discharging from the site; (2) The limitation of surface water run-off to the equivalent Greenfield runoff rate; (3) The ability to accommodate surface water run-off on-site up to the critical 1 in 100 year event plus an appropriate allowance for climate change, based upon the submission of drainage calculations; and (4) Responsibility for the future maintenance of drainage features.
- 13 Before development is commenced there shall be submitted into and approved in writing by the Local Planning Authority an Arboricultural Impact Assessment and Mitigation Strategy. The mitigation strategy shall include (1) A Woodland Management Plan detailing (i) any crown thinning of the crowded tree stock and invasive sycamores within the Local Wildlife Site adjacent to the application site, and (ii) any tree, shrub or undergrowth removal within the designated Local Wildlife Site adjoining the application site; (2) A tree protection plan to graphically show the locations of any tree and root protection barriers; (3) Arboricultural impact assessment identifying what impacts might arise from the proposed works; (4) Arboricultural Method Statement to give guidance on aspects of proposed works which were identified within the Arboricultural impact assessment which provides

guidance as to how works might be mitigated or compensated for;
(4) Details of any special engineering works and surfacing required near trees. The approved measures of protection shall be implemented strictly in accordance with the approved details for the duration of the construction period.

- 14 No development shall take place until there has been submitted to and approved in writing by the Borough Council details of a 'bat friendly' lighting scheme to ensure that artificial lighting (including any construction site lighting and compound lighting), avoids illuminating boundary features such as hedgerows and other areas of retained or created habitat. The scheme shall be implemented strictly in accordance with the approved details.
- 15 The detailed plans and particulars to be submitted as reserved matters in relation to ecology shall include a Phase 1: Habitat Survey and Ecological Assessment. Detail shall include a survey for reptiles on field margins. In particular the assessment shall include precise details of any mitigation measures required and measures of how any reptiles would be cleared sensitively prior to development. The mitigation measures shall be implemented strictly in accordance with the approved details before the development is first commenced.
- 16 The detailed plans and particulars to be submitted as reserved matters in relation to appearance shall include details of the materials to be used in the external elevations and roofs of the proposed buildings. The development shall be carried out in accordance with the approved details, which shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
- 17 The detailed plans and particulars to be submitted as reserved matters in relation to landscaping shall include: (a) details of the size, species, positions and density of all trees and shrubs to be planted, which shall consist of native species, ideally of local provenance, where possible; (b) details of any mitigation measures, compensatory habitat, or wildlife corridors; (c) details of the boundary treatments, including those to individual plot boundaries; (d) the proposed means of surfacing access roads, car parking areas, roadways and the frontages of properties such as driveways and footpaths to front doors and (e) a programme of implementation. The development shall be implemented in accordance with the approved details.
- 18 If within a period of five years beginning with the date of the planting of any tree or shrub, approved as reserved matters in relation to landscaping, that tree or shrub, or any tree or shrub that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Borough

Council seriously damaged or defective, another tree or shrub of the same species and size as that originally planted shall be planted at the same place.

- 19 Unless otherwise agreed by the Local Planning Authority, development must not commence until the following has been complied with: Site Characterisation: An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; and assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments. Submission of Remediation Scheme: Where required, a detailed remediation scheme (to bring the condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.
- 20 In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (That demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
- 21 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An Assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

Reasons

- 1 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990. The application is expressed to be in

outline only in accordance with Article 5 of the Town and Country Planning (Development Management Procedure)(England) Order 2015.

- 2 To comply with the requirements of Section 92 of the Town and Country Planning Act 1990.
- 3 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 4 In the interest of highway safety.
- 5 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 6 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 7 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 8 In the interest of Highway Safety.
- 9 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 10 To ensure an adequate form of development in the interests of highway safety in accordance with Policy LPD35.
- 11 To protect the residential amenity of the area in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 12 To prevent the increased risk of flooding; to improve and protect water quality; to improve habitat and amenity; to ensure the future maintenance of the sustainable drainage structures; and to protect the water environment from pollution, in accordance with the National Planning Policy Framework and Policies 1 and 17 of the Aligned Core Strategy Submission Documents.
- 13 To minimise any potential impacts on biodiversity and the landscape in accordance with Section 11 of the National Planning Policy Framework, Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014), and LPD18.
- 14 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework and

Policy 17 of the Aligned Core Strategy for Gedling (September 2014).

- 15 To minimise any potential impacts on biodiversity in accordance with Section 11 of the National Planning Policy Framework, Policy 17 of the Aligned Core Strategy for Gedling (September 2014), and LPD18.
- 16 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 17 To ensure that the landscaping of the proposed development accords with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 18 To ensure a satisfactory development, in accordance with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 19 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.
- 20 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.
- 21 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of LPD7.

Reasons for Decision

The development has been considered in accordance with the National Planning Policy Framework, the Aligned Core Strategy for Gedling Borough (September 2014) The Gedling Borough Replacement Local Plan (Certain Policies Saved 2014), and the Local Planning Document Part 2 where appropriate. In the opinion of the Borough Council, the proposed development largely accords with the relevant policies of these frameworks and plans. Where the development conflicts with the Development Plan, it is the opinion of the Borough Council that other material considerations indicate that permission should be granted. The

benefits of granting the proposal outweigh any adverse impact of departing from the Development Plan.

Notes to Applicant

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks.

It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for the proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site.

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act. All correspondence with the Highway Authority should be addressed to: TBH - NCC (Highways Development Control) (Floor 8), Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford, Nottingham, NG2 7QP.

The Environment Agency advises that surface water run-off should be controlled as near to its source as possible through a sustainable drainage approach to surface water management. Sustainable Drainage Systems (SuDS) are an approach to managing surface water run-off which seeks to mimic natural drainage systems and retain water on-site, as opposed to traditional drainage approaches which involve piping water off-site as quickly as possible.

Advice regarding travel plans can be obtained from the Travel Plans Officer at Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford, Nottingham.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2018). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.

No removal of hedgerows, trees or shrubs which have the potential to support nesting birds shall take place between 1st March and 31st August inclusive, unless a competent ecologist has undertaken a careful, detailed check for active birds' nests immediately before clearance works commence and provided written confirmation that no birds will be harmed and/or that there are appropriate measures in place to protect nesting bird interest on site. Any such written confirmation should be submitted to the local planning authority. As you will be aware all birds, their nests and eggs (except pest species) are protected by the Wildlife and Countryside Act 1981 (and as amended).

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act. Please contact the Highway Authority for details.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

Date Recommended: 24th July 2018

38 APPLICATION NUMBER 2018/0471 - LAND AT ASHWELL STREET, NETHERFIELD

Construction of a new medical centre and pharmacy including associated car and cycle parking facilities, sub-station and landscaping.

Caitriona Kennedy, the applicant, spoke in support of the application.

RESOLVED to grant planning permission subject the following conditions:

Conditions

- 1 The development must be begun not later than three years beginning with the date of this permission.

- 2 This permission shall be read in accordance with the following plans submitted to the Local Planning Authority; drawing numbers 1442-99, 1442- 200 Revision J, 1442-205 Revision A and 1442-300 Revision A received on 8th May 2018 and drawing 1442-100 Revision H received on 23rd July 2018 and the emails from the Agent received on 25th and 27th July 2018 confirming the appearance of the bin store and VRF enclosure screens and the height of the VRF enclosure screen.
- 3 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and development must be halted immediately on that part of the site until such time that the Borough Council has given written approval for works to recommence on site. Once contamination has been reported to the Local Planning Authority, an assessment of contamination must be undertaken. This assessment shall include a survey of the extent, scale and nature of contamination and an assessment of the potential risks to human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments. The assessment shall be undertaken by a competent person and shall assess any contamination of the site whether or not it originates on site. Where remediation is necessary, a written remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority. The remediation scheme and verification reporting shall be implemented as approved.
- 4 Before development is commenced there shall be submitted to and approved in writing by the Local Planning Authority details of a Dust Management Plan. The plan shall be produced in accordance with 'The Control of Dust and Emissions from Construction and Demolition' (Best Practice Guidance). The plan shall be implemented in accordance with the approved details and shall be retained for the duration of the construction period.
- 5 Prior to the erection of any external lighting there shall be submitted to and approved in writing by the Local Planning Authority details of all such lighting, including levels of illumination and a lux plot of the estimated luminance, to be provided on the proposed building or elsewhere within the site. Any security lighting/floodlighting to be installed, shall be designed, located and installed so as not to cause a nuisance to users of the highway or adjacent properties. The external lighting shall be provided in accordance with the approved details and shall be retained for the lifetime of the development.

- 6 Prior to the first occupation of the building hereby approved there shall be submitted to and approved by the Local Planning Authority a landscape plan of the site showing the position, type and planting size of all trees, hedges, shrubs or seeded areas proposed to be planted. The approved landscape plan shall be carried out in the first planting season following the occupation of the building. If within a period of five years beginning with the date of the planting of any tree, hedge, shrub or seeded area, that tree, shrub, hedge or seeded area, or any tree, hedge, shrub or seeded area that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the opinion of the Borough Council seriously damaged or defective, another tree, shrub or seeded area of the same species and size as that originally planted shall be planted at the same place, unless otherwise prior agreed in writing by the Local Planning Authority.
- 7 Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of a Local Employment Agreement to cover the construction of the development hereby permitted. The Local Employment Agreement shall be implemented in accordance with the approved details.
- 8 The development permitted by this planning permission shall be carried out in accordance with the approved Flood Risk Assessment (FRA) 2 May 2018, Ref: 21/0073/FRA, Clancy Consulting Limited, and the following mitigation measures detailed within the FRA:

Finished floor levels are set no lower than 22.2m above Ordnance Datum (AOD).
- 9 No part of the development hereby permitted shall be brought into use until the parking, turning and servicing areas are surfaced in a bound material with the parking bays clearly delineated in accordance with drawing number 1442-100 Rev H. The parking, turning and servicing areas shall be maintained in the bound material for the life of the development and shall not be used for any purpose other than the parking, turning and loading and unloading of vehicles.
- 10 Notwithstanding the details submitted, the development shall not be brought into use until a Travel Plan has been implemented in accordance with a scheme and timescale which shall be first submitted to, and approved in writing by, the Local Planning Authority. The Travel Plan shall thereafter continue to be implemented as approved.
- 11 Prior to the commencement of development there shall be submitted to and approved in writing by the Local Planning

Authority drainage plans for the proposed means of disposal of surface water. The scheme shall be implemented in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development.

- 12 The development hereby approved shall not be brought into use until the off-site highway improvement works as indicated on drawing 20139-SK-0003 (Transport Statement Appendix D), with the exception of the bus stop works, have been implemented in full in accordance with precise details that have first been submitted to and approved in writing by the Local Planning Authority.
- 13 The development shall not be brought into use until the entry and exit markings to the new vehicular accesses have been marked out in accordance with precise details that have first been submitted to and approved in writing by the Local Planning Authority.
- 14 No part of the development hereby permitted shall be brought into use until the cycle parking layout as indicated on drawing 1442-100 Rev H has been provided and that area shall not thereafter be used for any purpose other than the parking of cycles.

Reasons

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt and to define the terms of this permission.
- 3 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters.
- 4 In the interests of residential amenity.
- 5 In the interests of residential amenity.
- 6 In the interests of visual amenity.
- 7 To seek to ensure that the construction of the site provides appropriate employment and training opportunities.
- 8 To reduce the risk of flooding to the proposed development and future occupants.

- 9 To ensure that adequate off-street parking provision is made to reduce the possibilities of the proposed development leading to on-street parking in the area.
- 10 In the interests of promoting sustainable travel.
- 11 To ensure the development is provided with a satisfactory means of drainage and to reduce the risk of creating or exacerbating a flooding problem.
- 12 In the interests of highway safety.
- 13 In the interests of highway safety.
- 14 To promote sustainable transport.

Reasons for Decision

The proposed development would not cause harm to the vitality and viability of the Netherfield local centre, would be of an acceptable design and appearance, would not cause undue harm to residential amenity, would not be detrimental to the surrounding highway network or highway safety and would be acceptable in flood risk terms. The proposal would therefore meet with the objectives of the National Planning Policy Framework 2018, the Aligned Core Strategy Policies A, 1, 6, 10 and 12 and Local Planning Document Policies LPD 3, 32, 48, 49, 50, 57 and 61.

Notes to Applicant

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil

The Local Planning Authority has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. During the processing of the application the plans have been amended to address concerns with respect to the impact that the development would have upon visual amenity.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk Property specific summary information on past, current and future coal mining activity can be obtained from the Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act. Please contact Daniel Sullivan 01159 773991 for details.

The Travel Plan coordinator and Final Travel Plan details should be discussed with Transport Strategy at Nottinghamshire County Council contact transport.strategy@nottscc.gov.uk .

To ensure that the appropriate application is submitted to provide No Waiting at Any Time restrictions, please contact mike.barnett@viaem.co.uk for further details

It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

39

APPLICATION NUMBER 2018/0552 - LAND AT THE REAR OF 144 FRONT STREET, ARNOLD

CCTV on the footpath linking Front Street and Smithy Crescent, Arnold.

RESOLVED to GRANT PLANNING PERMISSION subject to the following conditions:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. The development hereby permitted shall be completed in accordance with the submitted plans and Planning Supporting Statement received on the 5th June 2018.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. To ensure that the details of the development are acceptable, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).

Notes to Applicant

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. During the processing of the application there were no problems for which the Local Planning Authority had to seek a solution in relation to this application.

**40 APPEAL DECISION, APPLICATION NO 2017/0730 - 243
MANSFIELD ROAD, ARNOLD**

Outline permission for dormer bungalow - no rear facing upper floor windows.

RESOLVED:

To note the information.

41 PLANNING DELEGATION PANEL ACTION SHEETS

RESOLVED:

To note the information.

42 FUTURE APPLICATIONS LIST

Noted.

43

ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

Breach of Planning Control – Construction of an unauthorised dwelling.

RESOLVED:

That the Service Manager, Development Services, in conjunction with the Director of Organisational Development & Democratic Services, be authorised to take all relevant planning enforcement action including the service of any necessary enforcement notices and proceedings through the courts if required.

The meeting finished at 7.50 pm

Signed by Chair:
Date:

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MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE

Tuesday 28 August 2018

Councillor Alex Scroggie (Chair)

Present: Councillor Emily Bailey Jay Councillor John Parr
 Councillor Tammy Bisset Councillor Muriel Weisz
 Councillor Paul Feeney Councillor Paul Wilkinson
Unison: Alan Green

Officers in Attendance: D Archer, G Ilett and H Lee

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 15 MAY 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 HEALTH AND SAFETY ANNUAL REPORT

The Health and Safety Officer presented a summary of the report, which had been circulated prior to the meeting. Members identified a need for adequate resourcing to be made available to support the development of innovative IT systems that will support the Health and Safety function

RESOLVED:

To note the report.

5 SICKNESS ABSENCE

The Service Manager, Organisation Development, presented a report, which had been circulated prior to the meeting, informing Members of

the current trends in sickness absence. It was reported that long term sickness now accounts for almost half of the total days lost due to sickness and 18.6% of the number of occurrences.

RESOLVED:

To note the report.

6 CURRENT STAFFING ISSUES

The Service Manager, Organisational Development, presented a report which had been circulated in advance of the meeting, drawing attention to the appointment of the new Chief Executive, the implementation of the second year of the national pay agreement and the forthcoming Employee Conference.

RESOLVED:

To note the report.

7 MINOR STAFFING CHANGES

The Service Manager, Organisational Development, presented a report which had been circulated prior to the meeting, detailing minor changes to the staffing establishment that had recently taken place outside the formal JCSC process.

RESOLVED:

To note the report.

8 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.50 pm

Signed by Chair:
Date:

DECISIONS MADE UNDER DELEGATED AUTHORITY

<u>Business</u>	<u>Summary</u>	<u>Ref.</u>	<u>Date</u>	<u>Portfolio</u>
Proposed Land off Teal Close, Netherfield	To approve street names for the proposed development at Land off Teal Close, Netherfield.	D752	03/09/2018	Growth and Regeneration
Selective Licensing scheme adoption of revised conditions and other fees	To approve fees and various conditions for selective licensing scheme	D735	30/08/2018	Public Protection
Request to not recover Local Land Charge associated with a Disabled Facilities Grant	To approve the waiving of a local land charge associated with a disabled facilities grant.	D751	30/08/2018	Public Protection
Mandatory Licensing of Houses in Multiple Occupation (HMOs), fee setting and adoption of amenity standards and current licensing conditions	To approve a fee rise, adopt amenity standards and revised licensing Standards for HMOs.	D734	30/08/2018	Public Protection
Draft Development Brief for three sites to the north east of Arnold	To approve a draft development brief for consultation.	D744	13/08/2018	Growth and Regeneration
Voluntary Right to Buy	To seek support for an East Midlands Pilot scheme for Voluntary Right to Buy	D738	13/08/2018	Growth and Regeneration

New Property Leases and the setting of rent levels for two properties from Gedling Homes to be used for Temporary Accommodation of homeless households.	To approve the leasing of two Gedling Homes properties to be used as temporary accommodation.	D733	30/07/2018	Resources and Reputation
Flea Market at Arnold Market	To approve the operation of a Flea Market at Arnold Market	D731	18/07/2018	Growth and Regeneration
Enforcement Action Against Unauthorised campers	To give approval for the Council to use its powers to remove unauthorised campers from council land using private bailiffs.	D730	16/07/2018	Public Protection
Section 106 and Unilateral Undertaking Monitoring Fee Policy Statement	To approve the introduction of a Section 106 and Unilateral Undertaking monitoring fee.	D728	16/07/2018	Growth and Regeneration
Transforming Cities Fund	To allocate £50,000 from the Business Rate Pool Reserve to support tram feasibility work.	D713	11/07/2018	Resources and Reputation